

AGREEMENT FOR FACILITIES MASTER PLAN CONSULTING SERVICES
REDWOOD CITY SCHOOL DISTRICT
WITH
QUATTROCCHI KWOK ARCHITECTS
FOR
BOND MEASURE S

November 4, 2026

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AGREEMENT FOR FACILITIES MASTER PLAN CONSULTING SERVICES

This Agreement for Facilities Master Plan Consulting Services is made as of November 4, 2026, between the Redwood City School District ("District") and Quattrocchi Kwok Architects ("Consultant") (collectively "Parties"), to perform facilities master plan consulting services for Bond Measure S ("Program") ("Services"):

The District is seeking to update the Facilities Master Plan with current enrollment and school capacity information; incorporate Proposition 2 requirements established by the Office of Public School Construction, pursuant to Education Code Section 17070.54; and update construction cost estimates and projections.

Planning goals to be included in the Facilities Master Plan are:

- Districtwide Transitional Kindergarten Plan
- Districtwide Middle School Plan
- Special Program Growth Plan for Orion Alternative and North Star Academy
- Small School Study.
- Track and field renovation planning at the middle school.

For and in consideration of the mutual covenants herein contained, the Parties hereto agree as follows:

Article 1. Definitions

- 1.1. In addition to the definitions above, the following definitions of words or phrases shall apply when used in this Agreement, including all Exhibits:
 - 1.1.1. **Agreement:** The Agreement consists exclusively of this document and all identified exhibits attached and incorporated by reference.
 - 1.1.2. **Consultant:** The Consultant identified in the first paragraph of this Agreement, including all sub-consultants to the Consultant.
 - 1.1.3. **District:** The Redwood City School District.
 - 1.1.4. **DSA:** The Division of the State Architect.
 - 1.1.5. **Extra Services:** District-authorized services outside the Basic Services in Exhibit "A." Charges against the allowance described in Article 6 require prior written District authorization and do not increase the total authorized compensation.
 - 1.1.6. **Service(s):** All labor, materials, supervision, services, tasks, and work that the Consultant is required to perform and that are required by, or reasonably inferred from, the Agreement, and that are necessary to prepare the District Facilities Master Plan.

Article 2. Scope, Responsibilities, and Services of Consultant

- 2.1. Consultant shall render the Services described herein, in Exhibit "A," commencing with receipt of a written Notice to Proceed signed by the District representative. Consultant's Services will be completed in accordance with the schedule as set forth in the schedule attached hereto as Exhibit "C."
- 2.2. Consultant shall provide Services that shall comply with professional

standards, including the standard of care applicable to consultants preparing Facilities Master Plans and educational specifications and applicable requirements of federal, state, and local law, including, but not limited to, the requirements of the California Business and Professions Code, the California Education Code, and the California Code of Regulations. All persons providing professional services hereunder shall be properly licensed as required by California law.

- 2.3. Consultant shall contract for or employ at Consultant's expense, sub-consultant(s) to the extent deemed necessary for completion of the Services including, but not limited to: architects; mechanical, electrical, structural and civil engineers; landscapers; and interior designers, licensed as such by the State of California as part of the Basic Services under this Agreement. The names of sub-consultant(s) shall be submitted to the District for approval prior to commencement of Services, as indicated below. The District reserves the right to reject Consultant's use of any particular sub-consultant. Nothing in the foregoing procedure shall create any contractual relationship between the District and any sub-consultant employed by the Consultant under terms of the Agreement. Consultant shall require each of the sub-consultants retained by it to execute agreements with standard of care and indemnity provisions commensurate with this Agreement, but Consultant shall remain solely responsible and liable to District for all matters covered by this Agreement.
- 2.4. Consultant shall coordinate with District personnel or its designated representatives as may be requested and desirable, including with other professionals employed by the District for the design, coordination or management of other work related to the Services.
- 2.5. Consultant shall identify the regulatory agencies that have jurisdiction over essential building and design elements and coordinate with and implement the requirements of the regulatory agencies, including, without limitation, the California Department of Education, the State Allocation Board, the Office of Public School Construction, the Department of General Services, DSA, including DSA Fire/Life Safety, DSA Access Compliance Section, DSA Structural Safety Section, the State Fire Marshal and any regulatory office or agency that has authority for review and supervision of school district construction projects.
- 2.6. Consultant shall coordinate the planning-level regulatory requirements applicable to the updated Facilities Master Plan as described in Exhibit "A." Project-specific design documents, permit applications, and construction-phase agency approvals are outside the Basic Services unless added by written amendment.
- 2.7. Consultant shall give efficient supervision to Services, using its best skill and attention.
- 2.8. Consultant shall provide electronic copies of the updated Facilities Master Plan and planning graphics prepared under Exhibit "A" for the District's use, including on its website. New fly-through videos are not included unless separately authorized in writing.

Article 3. Consultant Staff

- 3.1. The Consultant has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Consultant agrees that the following key people in Consultant's firm shall be associated with the Services in the following capacities:

Principal In Charge: Aaron Jobson

Project Manager: _____

Education Facility Planner: _____

Other: _____

Major Consultants:

Demographic Projections: _____

Cost Estimator: _____

- 3.3. Consultant shall not change any of the key personnel listed above without prior written approval by the District, unless said personnel cease to be employed by Consultant. In either case, the District shall be allowed to interview and approve replacement personnel.
- 3.4. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice Consultant shall have five (5) calendar days to remove that person and replace that person with one acceptable to the District.
 - 3.4.1. All lead or key personnel for any sub-consultant must also be designated by the Consultant and are subject to all conditions stated in this paragraph.
- 3.5. Consultant represents that Consultant has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Consultant.

Article 4. Schedule of Services

Consultant shall commence Services under this Agreement upon receipt of a written Notice to Proceed and shall prosecute the Services diligently as described in Exhibit "A," so as to proceed with and complete the Services in compliance with the schedule as set forth in Exhibit "C" unless otherwise mutually agreed to. Time is of the essence and failure of Consultant to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Consultant's or Consultant's sub-consultant(s)' reasonable control.

Article 5. [RESERVED]

Article 6. Fee and Method of Payment

- 6.1. The District shall pay Consultant a fixed fee of Two Hundred Eight Thousand, Eight Hundred Nine and NO/100 Dollars (\$208,809) for the Basic Services, plus a District-controlled allowance of Ten Thousand

Dollars (\$10,000), for total authorized compensation not to exceed Two Hundred Eighteen Thousand, Eight Hundred Nine and NO/100 Dollars (\$218,809). Use of the allowance requires prior written District authorization and supporting documentation. The allowance is not an automatic payment, and any unused balance remains with the District. No amount exceeding the total authorization may be incurred without a written amendment approved by the District.

6.1.1. Task Fee Breakdown

Task	Amount
Project Management	\$27,394
Stakeholder Meetings (Board, District, Sites, Community)	\$89,740
Proposition 2	\$9,315
FMP Update with Current Enrollment and Capacity	\$48,700
Estimates	\$33,660
TOTAL BASE COMPENSATION	\$208,809

- 6.2. The District shall pay Consultant the Fee pursuant to the provisions of **Exhibit "D."**
- 6.3. Consultant shall bill its work under this Agreement in accordance with **Exhibit "D."**
- 6.4. The Consultant's Fee set forth in this Agreement shall be full compensation for all of Consultant's Services incurred in the performance hereof as indicated in **Exhibit "D."**
- 6.5. Regardless of the structure of Consultant's Fee, the Consultant's Fee may be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement.

Article 7. Payment for Extra Services or Changes

Charges for Extra Services shall be payable only when the District's authorized representative has approved the scope, compensation, and applicable allowance use or contract amendment in writing before the work begins, and after the District determines that the authorized services have been satisfactorily completed. Consultant shall not begin Extra Services earlier than two (2) business days after the District receives Consultant's written confirmation of the authorization, unless the District expressly approves an earlier start in writing. Unauthorized services do not obligate the District to payment. Exhibit "B" governs billing for authorized Extra Services.

Article 8. Ownership of Data

- 8.1. This Agreement creates a non-exclusive and perpetual license for the District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant or its sub-consultants prepare or cause to be prepared pursuant to this Agreement.
- 8.2. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant or its sub-consultants prepare or cause to be prepared pursuant to this Agreement.

- 8.3. Consultant shall deliver to District, upon request, the name of the supplier of the software/hardware necessary to use the files.
- 8.4. Following the termination of this Agreement, for any reason whatsoever, Consultant shall promptly deliver to the District upon written request and at no cost to the District the following items (hereinafter "Instruments of Service"), which the District shall have the right to utilize in any way permitted by statute:
 - 8.4.1. One (1) set of the Facilities Master Plan and other updates prepared under the Agreement, in hard copy, reproducible format.
 - 8.4.2. All finished or unfinished documents, studies, reports, calculations, drawings, maps, models, photographs, technology data and reports prepared by Consultant under the Agreement.
 - 8.4.3. The obligations of this Section 8.4 shall survive the termination of this Agreement for any reason whatsoever.
- 8.5. In the event the District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, the District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that the District uses any fully or partially completed documents without the Consultant's full involvement, the District shall remove all title blocks and other information that might identify Consultant and its sub-consultants.

Article 9. Termination of Contract

- 9.1. District's Termination of Consultant for Cause: If Consultant fails to perform Consultant's duties to the satisfaction of the District, or if Consultant fails to fulfill in a timely and professional manner Consultant's material obligations under this Agreement, or if Consultant shall violate any of the material terms or provisions of this Agreement, the District shall have the right to terminate in whole or in part this Agreement, effective immediately upon the District giving written notice thereof to the Consultant. In the event of a termination pursuant to this Section, Consultant may invoice the District for all Services performed until the notice of termination, but the District shall have the right to withhold payment and deduct any amounts equal to the District's costs because of Consultant's actions, errors, or omissions that caused the District to terminate the Agreement.
- 9.2. District's Termination of Consultant for Convenience: District shall have the right in its sole discretion to terminate the Agreement for its own convenience. In the event of a termination for convenience, Consultant may invoice District and District shall pay all undisputed invoice(s) for Services performed until the District's notice of termination that can be documented through timesheets, invoices, receipts, or otherwise. If Consultant objects to the termination for convenience, including disagreement on the actual cost, the District retains the right to all the options available to the District under a termination for cause.
- 9.3. Effect on Pre-Termination Services: Except as indicated in this Article, termination shall have no effect upon any of the rights and obligations

of the Parties arising out of any transaction occurring prior to the effective date of such termination.

- 9.4. Consultant's Termination of Agreement for Cause: Consultant has the right to terminate this Agreement if the District does not fulfill its material obligations under this Agreement. Such termination shall be effective thirty (30) days after receipt of written notice from Consultant to the District. Consultant may invoice the District, and the District shall pay all undisputed invoice(s) for Services performed until Consultant's notice of termination.
- 9.5. Ceasing Services upon Termination: If, at any time in the progress of the Services, the Governing Board of the District determines that the Agreement should be terminated, Consultant, upon written notice from the District of such termination, shall immediately cease Services. The District shall pay Consultant only the fee associated with the Services provided since the last invoice that has been paid and up to the notice of termination.

Article 10. Indemnity/Consultant Liability

- 10.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold free and harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity ("Claim") that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, its officers, employees, subcontractors, consultants, or agents, including without limitation the payment of all consequential damages. Consultant shall also, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld. The cost to defend the Indemnified Parties charged to the Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, and any amounts paid in excess of such established fault will be reimbursed by the District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, Consultant shall meet and confer with other parties regarding unpaid defense costs.
- 10.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim. Consultant's obligation pursuant to Article 10.1 includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s), or to enforce the indemnity herein. Consultant's obligation to defend or to indemnify shall not be restricted to insurance proceeds. District shall also have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties.
- 10.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant from amounts owing to Consultant.

Article 11. Conduct on Project Site and Fingerprinting

- 11.1. Unacceptable and/or loud language will not be tolerated. "Cat calls" or other derogatory language toward students or public will not be allowed.
- 11.2. Drugs, alcohol, and smoking on District property are strictly prohibited. No drugs, alcohol and/or smoking are allowed at any time in any building and/or grounds on District's property. No students, staff, visitors or contractors are to use drugs on District's property.
- 11.3. The Fingerprinting/Criminal Background Investigation Certification (**Exhibit "F"**) must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following shall apply to any work performed by Consultant and/or Consultant's employees on a school site:
 - 11.3.1. All site visits shall be arranged through the District;
 - 11.3.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;
 - 11.3.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;
 - 11.3.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting the District;
 - 11.3.5. Consultant and Consultant's employees shall not use student restroom facilities; and
 - 11.3.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

Article 12. Responsibilities of the District

- 12.1. The District shall examine the documents submitted by the Consultant and shall render decisions so as to avoid unreasonable delay in the process of the Consultant's Services.
- 12.2. The District shall verbally or in writing advise Consultant if the District becomes aware of any fault or defect in the Services, including any errors, omissions or inconsistencies in the Consultant's documents. Failure to provide such notice shall not relieve Consultant of its responsibility therefor, if any.
- 12.3. The District shall provide to Consultant all information within its possession regarding the District's requirements for the Services as requested by Consultant.

Article 13. Responsibilities of District

- 13.1. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.
- 13.2. District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Consultant, or by its employees, even though such equipment be furnished or loaned to Consultant by District.

Article 14. Nondiscrimination

- 14.1. Consultant agrees to comply with the provisions of the California Fair Employment and Housing Act as set forth in part 2.8 of division 3 of the California Government Code, commencing at section 12900; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; and all administrative rules and regulations found to be applicable to Consultant and all of its subcontractors. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).
- 14.2. Consultant shall comply with any and all applicable regulations and laws governing nondiscrimination in employment.

Article 15. Insurance

- 15.1. Consultant shall comply with the insurance requirements for this Agreement, set forth in **Exhibit "E."**
- 15.2. Consultant shall provide certificates of insurance and endorsements to District prior to commencement of the work of this Agreement as required in **Exhibit "E."**

Article 16. Covenant against Contingent Fees

Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the contract price or consideration or to recover the full amount of such fee, commission, percentage fee, gift, or contingency.

Article 17. Entire Agreement/Modification

This Agreement, including the attached Exhibits, constitutes the entire understanding of the Parties concerning these Services and supersedes prior negotiations, representations, and understandings concerning these Services. It does not supersede unrelated agreements between the Parties. No change,

amendment, or alteration shall be effective unless in writing and signed by both Parties. Consultant relies upon the provisions of this Agreement and its Exhibits.

Article 18. Non-Assignment of Agreement

Inasmuch as this Agreement is intended to secure the specialized Services of the Consultant, Consultant may not assign, transfer, delegate or sublet any interest therein without the prior written consent of District and any such assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void. Likewise, District may not assign, transfer, delegate or sublet any interest therein without the prior written consent of Consultant and any such assignment, transfer, delegation or sublease without Consultant's prior written consent shall be considered null and void.

Article 19. Law, Venue

- 19.1. This Agreement has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California.
- 19.2. To the fullest extent permitted by California law, the county in which the District administration office is located shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

Article 20. Alternative Dispute Resolution

- 20.1. All claims, disputes or controversies arising out of, or in relation to the interpretation, application or enforcement of this Agreement may be decided through mediation as the first method of resolution. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice.
- 20.2. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.
- 20.3. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services.

Article 21. [RESERVED]

Article 22. Attorneys' Fees

In the event either party shall bring any action or legal proceeding for damages for any alleged breach of any provision of or performance under this Agreement, to terminate this Agreement, or to enforce, protect or establish any term or covenant of this Agreement or right or remedy of either party, each party bears its own fees and costs.

Article 23. Severability

If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

Article 24. Employment Status

- 24.1. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained.
- 24.2. Consultant understands and agrees that Consultant's personnel are not and will not be eligible for membership in or any benefits from any District group plan for hospital, surgical or medical insurance or for membership in any District retirement program or for paid vacation, paid sick leave or other leave, with or without pay or for other benefits which accrue to a District employee.
- 24.3. Should the District, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Department, or both, determine that Consultant, or any employee or sub-consultant of Consultant, is an employee of the District for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Consultant which can be applied against this liability). The District shall then forward those amounts to the relevant taxing authority.
- 24.4. Should a relevant taxing authority determine a liability for past services performed by Consultant for the District, upon notification of such fact by the District, Consultant shall promptly remit such amount due or arrange with the District to have the amount due withheld from future payments to Consultant under this Agreement (again, offsetting any amounts already paid by Consultant which can be applied as a credit against such liability).
- 24.5. A determination of employment status pursuant to the preceding two (2) paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Consultant shall not be considered an employee of the District. Notwithstanding

the foregoing, should any court, arbitrator, or administrative authority determine that Consultant is an employee for any other purpose, then Consultant agrees to a reduction in District's liability resulting from this Agreement pursuant to principles similar to those stated in the foregoing paragraphs so that the total expenses of District under this Agreement shall not be greater than they would have been had the court, arbitrator, or administrative authority determined that Consultant or its employees or sub-consultants was not an employee.

- 24.6. Nothing in this Agreement shall operate to confer rights or benefits on persons or entities not a party to this Agreement.

Article 25. Certificate of Consultant

- 25.1. Consultant certifies that the Consultant is properly certified or licensed under the laws and regulations of the State of California to provide the professional services that it has herein agreed to perform.
- 25.2. Consultant certifies that it is aware of the provisions of the California Labor Code that require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that it will comply with those provisions before commencing the performance of the Services of this Agreement.
- 25.3. **[RESERVED]**

Article 26. Cost Disclosure - Documents and Written Reports

Consultant shall be responsible for compliance with California Government Code section 7550, if the total cost of the Agreement is over five thousand dollars (\$5,000).

Article 27. Notice & Communications

Notices and communications between the Parties to this Agreement may be sent to the following addresses:

District:

Redwood City School District
750 Bradford Street
Redwood City, CA 94063
ATTN: Rick Edson
EMAIL: redson@rcsdk8.net

Consultant:

Quattrocchi Kwok Architects
636 Fifth Street
Santa Rosa, CA 95404
ATTN: Aaron Jobson
EMAIL: aaronj@qka.com

Any notice personally given shall be effective upon receipt. Any notice sent by email or fax shall be effective the day after transmission. Any notice sent by overnight delivery service shall be effective the day after delivery. Any notice given by mail shall be effective five (5) days after deposit in the United States mail.

Consultant and District, by notice given hereunder, may designate different addresses to which subsequent notices, certificates or other communications will be sent.

Article 28. [RESERVED]

Article 29. District's Right to Audit

- 29.1. District retains the right to review and audit, and the reasonable right of access to Consultant's and any sub-consultant's premises to review and audit the Consultant's compliance with the provisions of this Agreement ("District's Right"). The District's Right includes the right to inspect, photocopy, and to retain copies, outside of Consultant's premises, of any and all records related to the Services performed and other information with appropriate safeguards, if such retention is deemed necessary by the District in its sole discretion. The District shall keep this information confidential, as allowed by applicable law.
- 29.2. The District's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the District determines is necessary to discover and verify whether Consultant is in compliance with all requirements of this Agreement.
- 29.3. If there is a claim for additional compensation or for Extra Services, the District's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the District determines is necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.
- 29.4. Consultant shall maintain complete and accurate records in accordance with generally accepted accounting practices in the industry. Consultant shall make available to the District for review and audit all accounting records and documents related to the Services performed and any other financial data. Upon District's request, Consultant shall submit exact duplicates of originals of all requested records to the District.
- 29.5. Consultant shall include audit provisions in any and all of its subcontracts and shall ensure that these sections are binding upon all sub-consultants.
- 29.6. Consultant shall comply with these provisions within fifteen (15) days of the District's written request to review and audit any or all of Consultant's records and information related to the Services performed.

Article 30. Other Provisions

- 30.1. Neither the District's review, approval of, nor payment for, any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and Consultant shall remain liable to the District in accordance with this Agreement for all damages to the District caused by Consultant's failure to perform any of the Services furnished under this Agreement to the standard of care of the Consultant for its Services, which shall be, at a minimum, the standard of care of consultants performing similar work for California school districts in or around the same geographic area as the District.
- 30.2. Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement was the product of negotiation, that no party is the author of this Agreement, and that this Agreement shall not be construed against any party as the drafter of the Agreement.

- 30.3. The individual executing this Agreement on behalf of Consultant warrants and represents that she/he is authorized to execute this Agreement and bind the Consultant to all terms hereof.
- 30.4. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

Article 31. Exhibits "A" through "F" attached hereto are hereby incorporated by this reference and made a part of this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

REDWOOD CITY SCHOOL DISTRICT

Date: _____, 2026

By: _____

Name: _____

Title: _____

QUATTROCCHI KWOK ARCHITECTS

Date: _____, 2026

By: _____

Name: _____

Title: _____