

* From: Taft School
* Arrival to O.E. La Honda

* Luggage Vehicle
@ Taft by 8am

Redwood City School District
750 Bradford Street • Redwood City, CA 94063 • 650-423-2200

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Betsy Aguilar-Ortiz
Betsy Mornjian

☐ Regular Field Trip Chaperone Ratio (10:1) or ☒ Water/Overnight Chaperone Ratio (7:1)

School: Taft Field Trip Activity: Outdoor Education Date(s) of Field Trip: Monday, February 8th, 2027 - Thursday 11, 2027

Location: 11000 Pescadero Creek Road, La Honda, CA, 94020

Educational Purpose: Science and hands on learning

Number of Students: 50 students Student/Adult Ratio: 8 cabin leaders
2 teachers

*Nursing needed for one or more students (Diastat, Insulin, Feeding Tube or other condition etc.): No 10 adults: 50 student

*Special Services needed for one or more students (Deaf/Hard of Hearing/Visually Impaired, Wheelchair etc.): No

Megan's Law website checked for all chaperones: Yes, only teachers attend Method of Transportation: School bus

If transportation is to be provided by private vehicles, the following information has been checked and obtained:

Driver Form signed by each private car driver certifying the following:

- Driver is over 25 years of age and possesses a valid California driver's license.
- Vehicle to be used is insured for at least the minimum required by the state of California.
- Vehicle has the proper number of safety belts as required by state law.
- The vehicle's rear-view mirrors, brake lights, directional signals, tires, windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
- Booster Seat for children who are under 8 and 80 pounds, per California law
- Vehicle has a first aid kit.

To be completed by Site Administration or Management:

- ___ Volunteers have been fingerprinted through H.R. at least two weeks prior
- ___ Volunteers have cleared HR for COVID vaccination status (office mgrs. have records).
- ___ *Contact Director of Health and Wellness and/or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature: [Signature]

Date: 2/29/26