

Redwood City School District
750 Bradford Street • Redwood City, CA 94063 • 650-423-2200

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Adriana Ruiz, Mckaila Lewis, Maryam Fazelzadehdinan

☐ Regular/Local Field Trip: Chaperone Ratio (10:1) or ☒ Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/7/26

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 28 Number of Adults: 4

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
Impaired, Wheelchair etc.):

☐ Yes ☒ No

***If yes, the site admin is to contact the Director of Health and Wellness and/or the Director of Special Education at least 4 weeks prior to a field trip to coordinate services.*

If transportation is to be provided by private vehicles, the following information has been checked and obtained:

Driver Form signed by each private car driver certifying the following:

- Driver is over 25 years of age and possesses a valid California driver's license.
- Vehicle to be used is insured for at least the minimum required by the state of California.
- Vehicle has the proper number of safety belts as required by state law.
- The vehicle's rear-view mirrors, brake lights, directional signals, tires, and windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
- Booster Seat for children who are under 8 and 80 pounds, per California law
- Vehicle has a first aid kit.

To be completed by Site Administration or Management:

☒ Volunteers have been fingerprinted through H.R. at least two weeks prior

☒ Megan's Law website checked for all chaperones

☒ **Contact Director of Health and Wellness and/or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature: _____

Date: _____

9/22/26

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/13/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 31 Number of Adults: 5

Method of Transportation: Bus

****Nursing needed for one or more students (Diastat, Insulin, Feeding Tube or other condition etc.):**

☐ Yes ☒ No

****Special Services needed for one or more students (Deaf/Hard of Hearing/Visually Impaired, Wheelchair etc.):**

☐ Yes ☒ No

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Principal's Signature: [Signature]

Date: 9/22/26

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/14/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 28 Number of Adults: 4

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf / Hard of Hearing / Visually
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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/19/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 28 Number of Adults: 4

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/20/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 41 Number of Adults: 6

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf / Hard of Hearing / Visually
Impaired, Wheelchair etc.):

☐ Yes ☒ No

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/21/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 49 Number of Adults: 7

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf / Hard of Hearing / Visually
Impaired, Wheelchair etc.):

☐ Yes ☒ No

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/23/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 48 Number of Adults: 7

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
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☐ Yes ☒ No

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Canoeing/Water Quality Testing

Location: MSI - 500 Discovery Pkwy, Redwood City, CA 94063 Date(s) of Field Trip: 10/29/2026

Educational Purpose: For science class, students will be visiting a land of water, canoeing, and collecting water sample data. Students will also learn about plant/animal life that lives in the bay.

Number of Students: 29 Number of Adults: 5

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
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Principal's Signature: _____

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☐ Regular/Local Field Trip: Chaperone Ratio (10:1) or ☒ Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Stulsaft Park - Water quality testing

Location: 3737 Farm Hill Blvd, Redwood City, CA 94061 Date(s) of Field Trip: 11/16/2026

Educational Purpose: For Science Class, students will do water quality testing and a clean up at the park

Number of Students: 60

Number of Adults: 9

Method of Transportation: Walking

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
Impaired, Wheelchair etc.):

☐ Yes ☒ No

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Principal's Signature: _____

Date: _____

9/25/26

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FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Adriana Ruiz, Mckaila Lewis, Maryam Fazelzadehdinan

☐ Regular/Local Field Trip: Chaperone Ratio (10:1) or ☒ Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Stulsaft Park - Water quality testing

Location: 3737 Farm Hill Blvd, Redwood City, CA 94061 Date(s) of Field Trip: 11/18/2026

Educational Purpose: For Science Class, students will do water quality testing and a clean up at the park

Number of Students: 60

Number of Adults: 9

Method of Transportation: Walking

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
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☐ Yes ☒ No

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Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Stulsaft Park - Water quality testing

Location: 3737 Farm Hill Blvd, Redwood City, CA 94061 Date(s) of Field Trip: 11/20/2026

Educational Purpose: For Science Class, students will do water quality testing and a clean up at the park

Number of Students: 60

Number of Adults: 9

Method of Transportation: Walking

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
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☐ Regular/Local Field Trip: Chaperone Ratio (10:1) or ☒ Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Half Moon Bay - Tidepools

Location: 1 Johnson Pier, Half Moon Bay, CA 94019 Date(s) of Field Trip: 3/3/26

Educational Purpose: For Science Class, students will explore animal and plant life at tidepools.

Number of Students: 75

Number of Adults: 12

Method of Transportation: Bus

****Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):**

☐ Yes ☒ No

****Special Services needed for one or more
students (Deaf / Hard of Hearing / Visually
Impaired, Wheelchair etc.):**

☐ Yes ☒ No

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☐ Regular / Local Field Trip: Chaperone Ratio (10:1) or ☒ Water / Overnight / Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Half Moon Bay - Tidepools

Location: 1 Johnson Pier, Half Moon Bay, CA 94019 Date(s) of Field Trip: 3/15/26

Educational Purpose: For Science Class, students will explore animal and plant life at tidepools.

Number of Students: 75

Number of Adults: 12

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
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Nurse or the Special Ed Department to assist with services.

Principal's Signature: _____

Date: _____

9/25/26

Redwood City School District
750 Bradford Street • Redwood City, CA 94063 • 650-423-2200

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Adriana Ruiz, Mckaila Lewis, Maryam Fazalzadehdinan

☐ Regular / Local Field Trip: Chaperone Ratio (10:1) or ☒ Water / Overnight / Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Half Moon Bay - Tidepools

Location: 1 Johnson Pier, Half Moon Bay, CA 94019 Date(s) of Field Trip: 3/16/2026

Educational Purpose: For Science Class, students will explore animal and plant life at tidepools.

Number of Students: 75 Number of Adults: 12

Method of Transportation: Bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

☐ Yes ☒ No

**Special Services needed for one or more
students (Deaf / Hard of Hearing / Visually
Impaired, Wheelchair etc.):

☐ Yes ☒ No

***If yes, the site admin is to contact the Director of Health and Wellness and/or the Director of Special Education at least 4 weeks prior to a field trip to coordinate services.*

If transportation is to be provided by private vehicles, the following information has been checked and obtained:

Driver Form signed by each private car driver certifying the following:

- Driver is over 25 years of age and possesses a valid California driver's license.
- Vehicle to be used is insured for at least the minimum required by the state of California.
- Vehicle has the proper number of safety belts as required by state law.
- The vehicle's rear-view mirrors, brake lights, directional signals, tires, and windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
- Booster Seat for children who are under 8 and 80 pounds, per California law
- Vehicle has a first aid kit.

To be completed by Site Administration or Management:

☒ Volunteers have been fingerprinted through H.R. at least two weeks prior

☒ Megan's Law website checked for all chaperones

☒ **Contact Director of Health and Wellness and / or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature: _____

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9/25/26

Redwood City School District
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FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Adriana Ruiz, Mckaila Lewis, Maryam Fazalzadehdinan

☐ Regular/Local Field Trip: Chaperone Ratio (10:1) or ☒ Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

School: Kennedy Middle School Field Trip Activity: Half Moon Bay - Tidepools

Location: 1 Johnson Pier, Half Moon Bay, CA 94019 Date(s) of Field Trip: 3/17/2026

Educational Purpose: For Science Class, students will explore animal and plant life at tidepools.

Number of Students: 15 Number of Adults: 12

Method of Transportation: Bus

****Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):**

☐ Yes ☒ No

****Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
Impaired, Wheelchair etc.):**

☐ Yes ☒ No

***If yes, the site admin is to contact the Director of Health and Wellness and/or the Director of Special Education at least 4 weeks prior to a field trip to coordinate services.*

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