

Redwood City School District
750 Bradford Street • Redwood City, CA 94063 • 650-423-2200

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: CLARE SCRIBNER

☐ Regular Field Trip Chaperone Ratio (10:1) or ☒ Water/Overnight Chaperone Ratio (7:1)

School: CLIFFORD Field Trip Activity: OUTDOOR Date(s) of Field Trip: APRIL 26-30 2027
ED.

Location: 11000 PESCADERO CREEK RD., LA HONDA, CA 94020

Educational Purpose: HANDS-ON LEARNING THROUGH EXPLORATION OF FOREST AND COASTAL ECOSYSTEMS.

Number of Students: 75 Student/Adult Ratio: 7:1

*Nursing needed for one or more students (Diastat, Insulin, Feeding Tube or other condition etc.): NO.

*Special Services needed for one or more students (Deaf/Hard of Hearing/Visually Impaired, Wheelchair etc.): NO.

Megan's Law website checked for all chaperones: YES Method of Transportation: BUSES.

If transportation is to be provided by private vehicles, the following information has been checked and obtained: N/A

Driver Form signed by each private car driver certifying the following:

- Driver is over 25 years of age and possesses a valid California driver's license.
- Vehicle to be used is insured for at least the minimum required by the state of California.
- Vehicle has the proper number of safety belts as required by state law.
- The vehicle's rear-view mirrors, brake lights, directional signals, tires, windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
- Booster Seat for children who are under 8 and 80 pounds, per California law
- Vehicle has a first aid kit.

To be completed by Site Administration or Management:

- ☒ Volunteers have been fingerprinted through H.R. at least two weeks prior
- ☒ Volunteers have cleared HR for COVID vaccination status (office mgrs. have records).
- ☒ Contact Director of Health and Wellness and/or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature:

Clare Scribner

Date:

9/10/26