

Policy 4156.3: Employee Property Reimbursement

Certificated

~~The Board of Education~~ **OPTION 1: (No reimbursement of employee personal property)**

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

OPTION 1 ENDS HERE

~~OPTION 2: (Reimbursement of employee personal property stolen or intentionally destroyed or damaged while being used for work-related purposes)~~

~~To the extent that the full cost of repair or replacement is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.~~

~~The Board may establish a maximum value of reimbursement which shall be paid. (Education Code 35213)~~

~~No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.~~

~~The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.~~

~~Reimbursement for personal items used for work-related purposes shall be made only if:
(Education Code 35213)~~

- ~~1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises~~
- ~~2. At that time, the employee and district representative agreed on the value of the property~~

OPTION 2 ENDS HERE