

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: DEVON MULLANE

Regular/Local Field Trip: Chaperone Ratio (10:1) or  Water/Overnight/Out-of-country:  
Chaperone Ratio (7:1) 02

School: Hoover Community School Field Trip Activity: Santa Cruz Boardwalk

Location: Santa Cruz, CA Date(s) of Field Trip: 6/1/26

Educational Purpose: Social Connections and Physics demonstrations

Number of Students: 83 Number of Adults: 12

Method of Transportation: Bus

\*\*Nursing needed for one or more students (Diastat, Insulin, Feeding Tube or other condition etc.):  
 Yes  No

\*\*Special Services needed for one or more students (Deaf/Hard of Hearing/Visually Impaired, Wheelchair etc.):  
 Yes  No

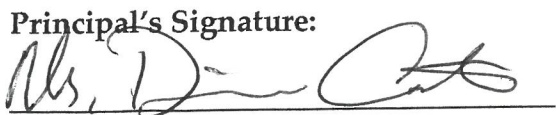
*\*\*If yes, the site admin is to contact the Director of Health and Wellness and/or the Director of Special Education at least 4 weeks prior to a field trip to coordinate services.*

If transportation is to be provided by private vehicles, the following information has been checked and obtained:

- Driver Form signed by each private car driver certifying the following:
- Driver is over 25 years of age and possesses a valid California driver's license.
  - Vehicle to be used is insured for at least the minimum required by the state of California.
  - Vehicle has the proper number of safety belts as required by state law.
  - The vehicle's rear-view mirrors, brake lights, directional signals, tires, and windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
  - Booster Seat for children who are under 8 and 80 pounds, per California law
  - Vehicle has a first aid kit.

To be completed by Site Administration or Management:

- Volunteers have been fingerprinted through H.R. at least two weeks prior
- Megan's Law website checked for all chaperones
- \*\*Contact Director of Health and Wellness and/or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature: 

Date: 4/29/26