



Excellence and Equity in Education

Marco A. Chávez • County Superintendent of Schools

AGREEMENT

This Agreement, made and entered into by and between the San Mateo County Superintendent of Schools, hereinafter referred to as the “Superintendent” and the Redwood City School District, hereinafter referred to as the “District;”

WITNESSETH

WHEREAS, Section 8763 of the Education Code authorizes the County Superintendent to enter into an Agreement with the governing board of any School District to provide programs and classes in outdoor science, conservation, and environmental education for students; and

WHEREAS, the District desires to have the Superintendent provide a program in outdoor science, conservation, and environmental education for the District at Camp Jones Gulch near La Honda, California;

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

I. Responsibilities of the District

THE DISTRICT SHALL:

- A. During May 2026, designate a person to act as the District’s liaison to the Superintendent’s Outdoor Education program.
- B. By May 15, 2026, provide the Superintendent with a copy of the District’s calendar and a “Participation Planning Form” (Attachment A) containing an estimate of the number of students who will participate in Outdoor Education during the 2026-2027 school year.
- C. Cooperate with the Superintendent’s staff in following the procedures for planning and implementing the program as delineated in the Coordinator’s Guide (Attachment B).
- D. Provide transportation for the District’s students and staff to and from the Outdoor Education site.
- E. Ensure the presence of one teacher per 30 students during the District’s attendance at Outdoor Education.

- F. Provide adequate insurance coverage for District employees, officers, agents, contractors, volunteers and students, at and while traveling to and from, the Outdoor Education site.
- G. Provide staffing support for any students that require support at school; e.g., if a student requires additional medical care at school (i.e. students with diabetes, students in wheelchairs) or an aide for behavioral or physical needs, that same care shall be provided by the District at Outdoor Education. Student needs should be communicated at least three weeks in advance of attending to ensure student safety.
- H. Upon receipt of Superintendent's invoice, make payment for the projected number of students minus 10% or the actual number attending; whichever is greater. **No students in excess of the projected number will be permitted to attend unless the site/program capacity can accommodate the students. Site capacity for elementary and middle school students shall not exceed 225 students per week.**
- I. Recruit high school students as cabin leaders at a ratio of one to ten with the assistance of the Superintendent's Outdoor Education Director.

II. **Responsibilities of the Superintendent**

THE COUNTY SUPERINTENDENT SHALL:

- A. Provide an educational program in outdoor science, conservation, and environmental education in accordance with standards as set forth by the State Department of Education requirements. If students are unable to participate in the residential outdoor education program due to County or State health requirements, an alternative program of field trips, school based outdoor and environmental education activities and live streams will be provided during the week the school is scheduled to attend the residential outdoor education program.
- B. Provide such coordination services as the Superintendent may deem necessary to ensure an adequate program including, but not limited to, developing a master schedule, negotiating for facilities, employing a naturalist staff, disseminating materials, and coordinating registration and billing.
- C. Provide the necessary insurance coverage to protect the Superintendent's own employees and agents.
- D. Provide basic first aid supplies for District students and personnel during their attendance at the Outdoor Education program.
- E. Provide food services for students and staff starting with the first evening meal.

III. Fees

IN CONSIDERATION of the services performed, the District agrees to pay the Superintendent a per student fee not to exceed *five hundred and seventy-five dollars (\$575)* or a per student fee not to exceed *five hundred and fifty dollars (\$550)* for those who qualify for the national school breakfast and lunch program (for a five day program); a per student fee not to exceed *five hundred dollars (\$500)* or a per student fee not to exceed *four hundred and seventy-five dollars (\$475)* for those who qualify for the national school breakfast and lunch program (for a four day program); plus *two hundred fifty dollars (\$250.00)* for each teacher in attendance from the District. The per student fee is based on either 90% of the estimated number of students projected in May 2026 or the actual number of students in attendance, whichever is greater. Transportation and stipends for teachers and substitute teachers are not included in these fees and are the responsibility of the school or District.

The District further agrees to pay the full amount due within 30 days of invoice by the Superintendent.

IV. Term of Agreement

The term of this Agreement shall be from July 1, 2026 through June 30, 2027 and may be reviewed and renewed for additional periods of one (1) year by mutual consent.

V. Termination of Agreement

The District may terminate this Agreement by providing written notice to the Superintendent not less than eight (8) weeks prior to the start date of the District's scheduled Outdoor Education program, and if timely notice is given, the District will not be invoiced. Upon written request by the District, the Superintendent may, but is not required, to reschedule the District's Outdoor Education program to a different week in the 2026-27 master schedule, as available space may permit. If the District terminates this Agreement or otherwise cancels its participation in the Outdoor Education program less than eight (8) weeks prior to the scheduled start date, the District shall be responsible for full payment of Fees due under Section III.

The Superintendent may terminate this Agreement, in whole or in part, by giving written notice specifying the effective date and scope of such termination upon thirty (30) days' written notice. The Superintendent may immediately terminate this Agreement, in whole or in part, due to the unavailability of Federal, State, or local funds by providing written notice to the District as soon as is reasonably possible after the Superintendent learns of said unavailability of funding. During inclement weather, emergency, or due to local order, the Superintendent may

terminate this Agreement or otherwise cancel the District's scheduled Outdoor Education program if the Superintendent reasonably believes that inclement weather or other emergency create unsafe conditions for the program to take place or to continue. In such cases, the Superintendent may reschedule the District's Outdoor Education program to a different week in the 2026-27 master schedule, as available space may permit, or may adjust the District's invoice based on actual number of days attended.

VI. Hold Harmless and Indemnification

The District agrees to indemnify and defend the Superintendent and his/her employees and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the negligent or intentional acts or omissions of the District and/or its employees/officers/agents/contractors / volunteers / students in the performance of this Agreement.

The Superintendent agrees to indemnify and defend the District and its employees and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the negligent or intentional acts or omissions of the Superintendent and/or his/her employees/officers/agents in the performance of this Agreement.

In the event of the concurrent negligence, the liability for any and all claims for injuries or damages to persons and/or property which arise out of the terms and conditions of this Agreement shall be apportioned according to California's theory of comparative negligence. The duty to indemnify shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

VII. Independent Contractor

It is expressly understood and agreed that this Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association between the District and the Superintendent, but it is an Agreement between independent contractors, those being the District and the Superintendent.

VIII. Assignability

This Agreement may not be assigned by either party except on written consent of the other.

IX. Alterations of Agreement

Notwithstanding anything contained herein to the contrary, this Agreement may be terminated, and provisions may be altered, changed, or amended by mutual written agreement of the parties.

The laws of the State of California shall govern the validity, construction, and effect of this Agreement. The parties agree that during the course of this Agreement, informal procedures and means will be adopted for informing, advising, clarifying, and resolving any disputes, differences, or topics of mutual concern, as well as changes required in policies and procedures. Any lawsuit concerning or arising out of this Agreement shall be venued in the Superior Court of the County of San Mateo.

This Agreement supersedes any and all other agreements either oral or in writing, between the parties hereto with regard to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid and binding.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands on the day and year set forth herein below.

Kevin J. Bultema

Date: 2026-05-15

SAN MATEO COUNTY
SUPERINTENDENT OR DESIGNEE

Dr. John Baker

Date: 2026-04-22

DISTRICT SUPERINTENDENT

AC 04/21/2026

A.C. 2026-05-11

CERTIFICATE *of* SIGNATURE

REF. NUMBER
G56BX-XXV7D-5DEZX-SYGCE

DOCUMENT COMPLETED BY ALL PARTIES ON
15 MAY 2026 20:57:38
UTC

SIGNER

DR. JOHN BAKER

EMAIL
JBAKER@RCSDK8.NET

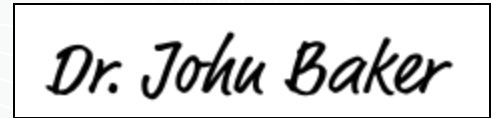
TIMESTAMP

SENT
22 APR 2026 22:41:59

VIEWED
22 APR 2026 23:30:30

SIGNED
22 APR 2026 23:31:03

SIGNATURE



IP ADDRESS
208.52.98.202

LOCATION
PALO ALTO, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
22 APR 2026 23:30:30

ALLISON COLLINS

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ACOLLINS@SMCOE.ORG

SHARED VIA
LINK

SENT
22 APR 2026 22:41:59

VIEWED
11 MAY 2026 21:25:49

SIGNED
11 MAY 2026 21:26:00



IP ADDRESS
209.188.128.245

LOCATION
PACIFICA, UNITED STATES



CERTIFICATE *of* SIGNATURE

REF. NUMBER
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DOCUMENT COMPLETED BY ALL PARTIES ON
15 MAY 2026 20:57:38
UTC

SIGNER

KEVIN BULTEMA

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KBULTEMA@SMCOE.ORG

TIMESTAMP

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22 APR 2026 22:41:59

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LOCATION
PACIFICA, UNITED STATES

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