

## **Policy 4259: Employee Assistance Programs**

### **Classified Personnel**

The Governing Board recognizes that school district employees may have challenges which can have detrimental effects upon job performance and student safety (examples could include: depression, anxiety, stress, workplace problems or conflicts, parenting and family issues). The Governing Board encourages employees to seek help when such challenges exist and to take advantage of the resources that are available to assist them.

Employees shall have confidential access to information about the district's employee assistance program. This information shall be available to all employees and their spouses and dependents.

Management and supervisory staff shall be knowledgeable about the district's employee assistance program and may counsel employees about the program, as appropriate.

Participation in the assistance program shall not jeopardize an employee's employment or career advancement, nor will it protect the employee from disciplinary action for substandard job performance.