

Redwood City School District
750 Bradford Street • Redwood City, CA 94063 • 650-423-2200

FIELD TRIP REQUEST FORM

To be completed by the coordinator/teacher: Winnie Chen

Regular/Local Field Trip: Chaperone Ratio (10:1) or Water/Overnight/Out-of-country:
Chaperone Ratio (7:1)

Orion Alternative and Mandarin Immersion
School: School

Field Trip Activity: 4th Grade Gold Rush Field Trip

Location: Sonora, CA

Date(s) of Field Trip: April 13th and 14th, 2026

Educational Purpose: This field trip offers students an engaging learning experience that connects directly to the Social Science curriculum. Through activities such as gold panning, mining demonstrations, guided tours of Columbia State Historic Park, and lessons on Me-Wuk life, students will explore California's Gold Rush era in a hands-on way. These experiences help build historical knowledge while also encouraging teamwork, problem-solving, and an appreciation for California's cultural heritage.

Number of Students: 49

Number of Adults: 7

Method of Transportation: district bus

**Nursing needed for one or more students
(Diastat, Insulin, Feeding Tube or other
condition etc.):

Yes No

**Special Services needed for one or more
students (Deaf/Hard of Hearing/Visually
Impaired, Wheelchair etc.):

Yes No

***If yes, the site admin is to contact the Director of Health and Wellness and/or the Director of Special Education at least 4 weeks prior to a field trip to coordinate services.*

If transportation is to be provided by private vehicles, the following information has been checked and obtained:

Driver Form signed by each private car driver certifying the following:

- Driver is over 25 years of age and possesses a valid California driver's license.
- Vehicle to be used is insured for at least the minimum required by the state of California.
- Vehicle has the proper number of safety belts as required by state law.
- The vehicle's rear-view mirrors, brake lights, directional signals, tires, and windshield wipers are in good operating condition and there is no vision impairment in the vehicle.
- Booster Seat for children who are under 8 and 80 pounds, per California law
- Vehicle has a first aid kit.

To be completed by Site Administration or Management:

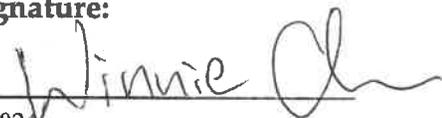
___ Volunteers have been fingerprinted through H.R. at least two weeks prior

___ Megan's Law website checked for all chaperones

___ **Contact Director of Health and Wellness and/or Director of Special Education at least 4 weeks prior to a field trip to coordinate services. Please make a copy of this form and give it to your School Nurse or the Special Ed Department to assist with services.

Principal's Signature:

Winnie Chen



Date:

September 17th, 2025