



PROPOSED TIMELINE

(Flexible based on Board direction)

Redwood City School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

JULY - SEPTEMBER 2025 Preliminary Phase	July/August	District receives proposals
	September 10, 2025	<i>Proposal Presentations / Board Selects Firm</i>
OCTOBER 2025 Community Engagement	October 8 Regular Meeting	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	October 13 - 24	Online survey dates
	Week of October 13	Consultants confer with staff and community designated by the Board to receive input
OCTOBER - NOVEMBER 2025 Advertisement and Recruitment	October	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	October 13 and 27	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
	November 7, 5:00 PM	Deadline for applications
NOVEMBER - DECEMBER 2025 Interviews and Selection	November	Consultants complete comprehensive reference and background checks on applicants
	November 21	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	December 13	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
DECEMBER 2025 - JANUARY 2026 Contract Approval	December	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	January 14 or 21, 2026	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
July 2026 Start Date	July 1, 2026 (as mutually agreed)	New superintendent begins