



April 15, 2025

Anna Herrera

Assistant Superintendent
Redwood City School District
750 Bradford St.
Redwood City, CA 94063

Dear Asst. Superintendent Herrera,

Thank you for your interest in the California Reading & Literature Project (CRLP) at UC Berkeley to continue supporting Redwood City School District's professional learning around reading and literacy instruction for RCSD's TK-5th Grade teachers. The following Proposal builds on the previous TK-5th Grade collaboration between RCSD and CRLP, grounded in a one-year, MTSS implementation plan. This secondary collaboration includes a new cohort for 3rd-5th grade teachers to receive the *CRLP Results for Reading Comprehension* professional learning series. This signature program supports teachers in designing effective instruction to help their students make meaning from complex grade-level text, whether read aloud to them or read by them with instructional support, and to use evidence from the text to demonstrate their comprehension. Lesson planning includes a **10-Step Core Routine** for building content knowledge and guiding teachers in creatively thinking about and choosing appropriate strategies and scaffolds for comprehension of challenging texts, following a general instructional sequence for before, during, and after reading.

The following Proposal builds on the previous TK-5th Grade collaboration between RCSD and CRLP, grounded in a one-year, MTSS implementation plan. This secondary collaboration would include a cohort for new TK-2 grade teachers to attend the *CRLP Results: Foundational Skills* signature program. Under our current agreement for the academic year 2024-2025 (BCMS Contract #21131), Redwood City still has 10 spaces available for new teachers to attend these sessions for 2025-2026 at no additional cost.

Below is an overview of the potential collaboration between CRLP & RCSD for the 2025-2026 school year, including a cost estimate for each of the three cohorts described above:



Cohort A: 3rd-5th Grade Teachers

Session	Date	Topic	Team
CRLP Results for Reading Comprehension			
1	August 7, 2025 <i>morning</i> 3.5 hours	Module 1: Text and Task Analysis <ul style="list-style-type: none"> ● CCSS and Subject Matter Text ● Shefelbine Literacy Framework & Text Complexity ● Vocabulary as Concept Learning ● Text and Task Analysis Tool ● Model Lesson and 10-Step Core Routine 	110 Participants 27 3rd Grade Teachers 27 4th Grade Teachers 27 5th Grade Teachers 19 Coaches & Specialists 10 Administrators
	August 7, 2025 <i>afternoon</i> 3.5 hours	Module 2: Before Reading Instruction <ul style="list-style-type: none"> ● Step 1: Assessing Background Knowledge ● Step 2: Building Background Knowledge <ul style="list-style-type: none"> ○ Multimedia Text Sets ○ Visual Background Overview (VBO) ● Step 3: Purpose for Reading ● Step 4: Expressive Task ● Step 5: Text Structure and Features ● RRC Sample Lessons ● Connection to <i>Benchmark Advanced</i> 	110 Participants 27 3rd Grade Teachers 27 4th Grade Teachers 27 5th Grade Teachers 19 Coaches & Specialists 10 Administrators
1a	August 8, 2025 <i>internal</i> 2 hours	Lesson Planning <ul style="list-style-type: none"> ● Grade-Level Planning with <i>Benchmark Advanced</i> <ul style="list-style-type: none"> ○ Text and Task Analysis ○ Before Reading Routine ● Connection to SEAL Integrated Units 	
1b	October/ November <i>internal</i> 2 hours	Lesson Planning <ul style="list-style-type: none"> ● Grade-Level Planning with <i>Benchmark Advanced</i> <ul style="list-style-type: none"> ○ Text and Task Analysis ○ Before Reading Routine ● Connection to SEAL Integrated Units 	
2	January 5 2026 <i>morning</i> 3.5 hours	Module 3: Before Reading Instruction <ul style="list-style-type: none"> ● Step 6: Comprehension Monitoring <ul style="list-style-type: none"> ○ Connection to <i>Benchmark Advanced</i> ○ 6a: Text Dependent Questions ○ 6b: Self-Checking for Understanding ○ 6c: Fix-Up Strategies <ul style="list-style-type: none"> ■ <i>Sentence Deconstruction / Does It Make Sense?</i> ● Step 7: Step Aside Vocabulary 	110 Participants 27 3rd Grade Teachers 27 4th Grade Teachers 27 5th Grade Teachers 19 Coaches & Specialists 10 Administrators
	January 5 2026 <i>afternoon</i> 3.5 hours	Module 4: After Reading Instruction <ul style="list-style-type: none"> ● Step 8: Graphic Organizers ● Step 9: Content Conversation ● Step 10: Authentic Writing Tasks <ul style="list-style-type: none"> ○ Writing Tasks and Genres ○ Connection to <i>Benchmark Advanced</i> ● Individual Implementation Plan 	110 Participants 27 3rd Grade Teachers 27 4th Grade Teachers 27 5th Grade Teachers 19 Coaches & Specialists 10 Administrators



Cohort B: New Teachers (TK-2nd Grades)
CRLP Results: Foundational Skills

Session	Date	Topic	Team
Part 1: The Science of Reading and Foundational Reading Skills Assessments			
1	October 2024 <i>morning</i> 3.5 hours	Module 1: The Science of Reading <ul style="list-style-type: none"> Theoretical Models of Reading Instruction The Reading Brain Shelfelbine Literacy Framework CCSS Foundational Skills Progression Module 2a: Print Concepts <ul style="list-style-type: none"> CCSS Foundational Skills, Standard 1 	Up to 10 Participants TK-2 nd Grade SpEd Teachers
	October 2024 <i>afternoon</i> 3.5 hours	Module 2b: Phonological Awareness <ul style="list-style-type: none"> CCSS Foundational Skills, Standard 2 Units of Sound and Phonological Awareness Skills Phonological Awareness Assessments <i>Benchmark Advanced</i> and <i>SIPPS</i> Scope & Sequence 	Up to 10 Participants TK-2 nd Grade SpEd Teachers
2	December <i>after school</i> 3.5 hours	Module 3: Phonics and Word Recognition <ul style="list-style-type: none"> CCSS Foundational Skills, Standard 3 Phonics, Irregular Words and Word Recognition CRLP Word Recognition Assessments: BPST & IWT <i>Benchmark Advanced</i> and <i>SIPPS</i> Reading Materials 	Up to 10 Participants TK-2 nd Grade SpEd Teachers
Part 2: Instruction and Intervention			
3	February 2025 <i>afternoon</i> 3.5 hours	Module 4: Differentiated Student Groups <ul style="list-style-type: none"> CCSS Foundational Skills, Standard 4 Interpret Assessment Data Group Students for Foundational Skills Instruction Fluency Development 	Up to 10 Participants TK-2 nd Grade SpEd Teachers
	February 2025 3.5 hours	Module 5: Instructional & Intervention Routine <ul style="list-style-type: none"> Tier 1 Systematic, Mastery-Oriented Instruction Alphabetic Level & Spelling Pattern Level Enhancements to <i>Benchmark Advanced</i> Instructional Routines Tier 2 Targeted Interventions 	Up to 10 Participants TK-2 nd Grade SpEd Teachers



Cohort A: The cost for the above sessions for Cohort 1 **\$950** per Participant for the **first 100 Participants** for a total of **\$95,000**, which includes all copyrighted materials from UC Berkeley. District and site Administrators are welcome to attend these sessions at no additional cost. Any additional Participants will be charged the standard rate of \$1,050 per Participant, with the total number of Participants not to exceed 120 Participants.

Cohort B: The fee for Cohort B has been waived, since RCSD has not used all of its allotted spaces for this cohort from our 2024-2025 contract (BCMS #21131).

This fee also includes quarterly strategic planning support for RCSD District Administration from the CRLP Director(s). Please reach out if you have any questions or require modifications to the proposal.

Regards,

George Ellis
Director
CRLP at UC Berkeley