

AGENDA

EDUCATING EVERY CHILD FOR SUCCESS

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Interpretación en persona en español:

Solicite un transmisor al fondo de la sala.

Public Comment: The public is invited to comment on agenda and non-agenda items.

If the item is:

- **On** the Agenda: You will be called to speak when the item is being considered by the Board
- **Not** on the Agenda: You will be called to speak during Public Comment.

Zoom Attendees:

Public comments may be made live via Zoom. Remote participants can submit virtual speaker cards during the open session using the links below, or use the "Raise Hand" function in Zoom to notify the Board of their desire to speak:

- Comment in English: <https://forms.gle/cH9iv2zkBMSxbC1y8>
- Comentario en Español: <https://forms.gle/qjXBqrk7CZRDD38f8>

In-Person Speakers:

Speaker Cards are available at the entrance and can be submitted to the secretary.

Public comments are limited to 3 minutes per person per topic unless otherwise noted.

Additional Information

Accessibility: To request disability accommodation (including auxiliary aids or services) or translation services, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours before the meeting.

Meeting Recording: The meeting will be recorded and posted online within 24 to 72 hours.

Online Board Packets: As of March 2011, we no longer produce printed board packets. Any member of the public may access board documents at:

https://simbli.eboardsolutions.com/SB_Meetings/SB_MeetingListing.aspx?S=36030397. If you would like to follow along during the meeting, and you are inside the boardroom, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

The Board will call the meeting to order and establish a quorum by roll call.

1. Roll Call

2. Public Comment on Closed Session Items Only

The Board will limit comments to Closed Session items and will only be accepted in person. Speaker cards are available at the entrance and can be submitted to the secretary before the meeting begins. Alternatively, you may raise your hand prior to the start of the meeting to indicate your desire to speak.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

3. Announcement of Closed Session Purpose - 1 min

Pursuant to the Brown Act, the Board is required to publicly disclose the item(s) to be discussed prior to convening any closed session.

4. Closed Session - 35 min

1. Approval of the Comprehensive School Safety Plans (Internal/Non-Public) for the 2025-2026 School Year (Education Code § 32281)

Review and approval of the Comprehensive School Safety Plans (Internal/Non-Public).

5. Reconvene to Open Session at approximately 7:00 PM - 2 min

The Board will call the open session to order and establish a quorum by roll call.

1. Roll Call
2. Report Out on Closed Session from February 4, 2026

6. Welcome - 1 min

Welcome by the School Board President, David Weekly.

1. Pledge of Allegiance

7. Changes to the Agenda - 1 min

The School Board will review and discuss any requested additions, deletions, or modifications to the agenda prior to its adoption.

8. Approval of the Agenda (Action Required) - 1 min

Motion to approve the agenda as submitted or amended.

9. Public Comment

The public is invited to comment on agenda and non-agenda items.

Zoom Attendees: If you have a public comment, please submit a speaker's card using the links available, prior to the Regular Board Meeting or immediately upon the meeting opening. Remote participants may also use the "Raise Hand" function in Zoom to indicate their desire to speak.

Comment in English: <https://forms.gle/cH9iv2zkBMSxbC1y8>

Comentario en Español: <https://forms.gle/qjXBqrk7CZRDD38f8>

In-Person Speakers: Speaker cards are available at the entrance and can be submitted to the secretary.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

1. Labor Association Comments

RCTA and CSEA labor association leaders/representatives are invited to speak to the School Board on agenda and non-agenda items. Comments are limited to 3 minutes per person per

topic unless otherwise noted.

10. Bond Program Action Items - 55 min

1. Approval of Revised Measure S Implementation Plan (Partial Implementation) - 35 min

In June 2025, the Board adopted the District's Facilities Master Plan, and in October 2025, conducted a study session on a proposed Measure S Implementation Plan. Based on Board feedback, updated Transitional Kindergarten enrollment data, and further analysis, staff is presenting a revised partial Measure S Implementation Plan that refines Districtwide projects, TK/Kindergarten classroom projects at Clifford, Henry Ford, and Roy Cloud Schools, and phasing of remaining HVAC upgrades. Board action would approve the partial Implementation Plan to guide near-term project prioritization and sequencing while preserving flexibility for future phases as enrollment and funding conditions evolve. (15 min presentation + 20 min board discussion)

It is recommended that the Board of Trustees approve the revised Measure S Implementation Plan as a partial implementation, reflecting updates to districtwide projects, TK/Kindergarten classroom projects at Clifford, Henry Ford, and Roy Cloud Schools, and revised phasing for remaining HVAC upgrades.

This partial approval establishes project priorities, scope assumptions, and sequencing for near-term work while preserving Board discretion over future phases as enrollment trends, funding conditions, and project costs continue to evolve.

In June 2025, the Board of Trustees adopted the District's Facilities Master Plan (FMP), which identified long-term facility needs, modernization initiatives, and capital improvement priorities across all school sites.

Following adoption of the FMP, District staff, in consultation with the District's architects, construction managers, and financial advisors, developed a draft Measure S Facilities Implementation Plan. The purpose of the Implementation Plan is to:

- Align identified projects with available and anticipated funding sources, including Measure S bond proceeds, developer fees, and potential State School Facilities Program reimbursements.
- Establish logical sequencing and preliminary timelines for design, bidding, and construction phases.
- Coordinate projects to minimize disruption to instructional programs and campus operations.
- Incorporate community input and align facility investments with enrollment and demographic trends.
- Provide preliminary cost estimates, escalation assumptions, and appropriate contingency planning.

In October 2025, the Board conducted a study session to review the methodology used to develop the Implementation Plan, evaluate draft project groupings and timelines, and discuss funding considerations. At that time, staff indicated they would return with a refined Implementation Plan for formal Board consideration.

Following the study session, the Bond Program Team reviewed Board feedback, analyzed updated Transitional Kindergarten (TK) enrollment data, and coordinated with project consultants. The revised Implementation Plan reflects targeted refinements intended to better align project scope, phasing, and sequencing with current enrollment conditions, funding availability, and Board direction.

The revised Implementation Plan is grounded in the priorities and guidance established through the Board-approved Facilities Master Plan and subsequent Board direction. The proposed revisions focus on four key areas:

TK / Kindergarten Classrooms

- Responds to universal TK requirements and updated enrollment data.
- Focuses on schools with comparatively stable near-term enrollment and the greatest need for replacement of undersized or portable classrooms.
- Provides permanent, code-compliant classrooms with age-appropriate restrooms, play areas, and site circulation consistent with Facilities Master Plan educational specifications.
- New TK/K spaces will be designed with flexible layouts to allow future conversion to other instructional or program uses should TK enrollment decline.

Utility Upgrades

- Replaces aging and end-of-life underground infrastructure, including water, sewer, gas, and storm systems.
- Reduces risk of service failures, emergency repairs, and operational disruptions.
- Improves reliability and supports future modernization projects.

Kitchen Upgrades

- Aligns facilities with the District's transition to higher-quality, scratch-prepared meals.
- Improves efficiency, food safety, and serving flow.
- Brings kitchens into current health and building code compliance.

Elevator Replacements (ADA / Code Compliance)

- Replaces elevators that have exceeded their expected service life.
- Ensures compliance with Title 24 and accessibility requirements.
- Supports safe, equitable access for students, staff, and community members.

HVAC Upgrades – Phasing and Sequencing

- Continues implementation of Board-approved districtwide HVAC upgrades.
- Phasing prioritizes aging systems, site readiness, and constructability.
- Sequencing is structured to minimize instructional disruption while aligning with summer construction windows and available funding.

Specific site sequencing is presented in the accompanying presentation for informational purposes and may be adjusted based on site readiness, bid results, enrollment conditions, or operational considerations.

Collectively, these revisions prioritize health, safety, accessibility, instructional needs, operational flexibility, and long-term sustainability while remaining consistent with Board direction and available Measure S funding.

The Implementation Plan serves as a planning and sequencing framework for Measure S bond expenditures and other capital funds. Approval of the plan does not authorize new spending beyond previously approved bond allocations.

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Bond Director; Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D, Superintendent

 [Presentation - Revision #1 - RCSD Measure S Implementation Plan 02042026](#)

 [RCSD Implementation Plan V1.1](#)

2. Adoption of Resolution No. 16, Lease-Leaseback Agreement with Blach Construction for HVAC Projects, Phase 2 at Clifford School, Orion School, and Kennedy Middle School - 20 min

The District is proceeding with Phase 2 of the district-wide HVAC Upgrades Project at Clifford School, Kennedy Middle School, and Orion School. This phase will replace aging HVAC systems, add cooling to classrooms and administrative areas, and improve energy efficiency, indoor air quality, and occupant comfort.

Blach Construction has been selected to provide pre-construction services as part of a Lease-Leaseback Agreement, including early procurement of long-lead materials and equipment. Construction is scheduled for Summer 2026 and will be funded through Measure S Bond proceeds. (5 min overview; 15 min board discussion)

It is the Bond Program Team's recommendation that the School Board adopt Resolution No. 16, Lease-Leaseback Agreement with Blach Construction for HVAC Projects, Phase 2 at Clifford School, Orion School, and Kennedy Middle School.

The Redwood City School District has identified the need to upgrade HVAC systems district-wide to address aging infrastructure, improve energy efficiency, and enhance indoor air quality. The following sites have been approved as Phase 2 of the HVAC Upgrades Project: Clifford School, Kennedy Middle School, and Orion Alternative School.

The existing HVAC systems at these sites are outdated, resulting in inefficient energy use, increased maintenance costs, and challenges in maintaining consistent indoor air quality and temperature control. In addition to replacing aging equipment, this project will add cooling capabilities to classrooms and administrative areas, addressing the increased demand for climate-controlled learning environments and supporting student and staff comfort.

Project Scope and Objectives

The Phase 2 HVAC Upgrades Project is intended to:

- Replace existing HVAC systems to improve energy efficiency, system reliability, and indoor air quality.
- Add cooling capabilities in classrooms and administrative areas to enhance comfort and support learning environments.
- Complete all upgrades in compliance with Division of the State Architect (DSA) requirements to ensure safety, accessibility, and durability.
- Prepare facilities to support the needs of current and future students in alignment with the District's goal of maintaining high-quality educational environments.

On September 10, 2025, the Board approved a Design Services contract with QKA Architects to initiate design for Phase 2 of the HVAC Upgrades Project. On December 17, 2025, plans were submitted to DSA and are currently under review.

In accordance with Education Code Section 17406 and Board Policy 3311 (Bids), the District is authorized to use the Lease-Leaseback (LLB) delivery method for school construction and modernization projects. This method allows the District to select a contractor based on a best value determination considering qualifications, experience, and cost to initiate the Summer 2025 HVAC Upgrades Project process. On December 10, 2025, Lease-Leaseback (LLB) Construction Services for Phase 2 of the HVAC Upgrades Project.

Mandatory in-person job walks were held on December 19, 2025, and January 9, 2026. On January 21, 2026, the District received four (4) proposals from General Contractors.

Each proposal was evaluated by the Bond Program Team and Design Team using predetermined criteria, including:

- Technical expertise

- Price point (general conditions and fee)
- Management and staffing approach
- History of meeting project schedules
- Claims and litigation history

Based on the evaluation results, Blach Construction was determined to provide the best overall value to the District, due to its competitive pre-construction services lump-sum cost and lower overhead and profit percentage.

The Bond Program Team recommends that the School Board of Trustees approve the Lease-Leaseback Agreement with Blach Construction for the HVAC Upgrade Projects, Phase 2. Upon approval, the following steps are to immediately order the long lead items, included in this agreement, and complete the bidding process for subcontractors. The Bond Program Team will return to the Board in at a future date with a proposed approval on a Guaranteed Maximum Price (GMP) for the installation scope of work.

This Lease-Leaseback Agreement with Blach Construction includes Preconstruction Services in the amount of \$29,595, along with authorization for early equipment procurement not to exceed \$3,000,000, for a total not-to-exceed amount of \$3,029,595.

All costs will be paid from Measure S Bond Program funds. This authorization covers Preconstruction Services and early procurement for the Phase 2 HVAC Upgrades Project only and is separate from and does not include future construction costs, which will be brought forward for Board approval at a later date.

Blach Construction's detailed price proposal includes the following cost components:

- Preconstruction Services Cost: \$29,595
- Fee (including Overhead and Profit): 2.75%
- General Conditions Cost (Construction Phase – future authorization): \$394,082
- Bonds and Insurance: 1.9%
- Construction Contingency: 4.0%

Prepared by: Nick Olsen, Bond Program Manager, VPCS
Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Bond Director
Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

[Res 16 Supporting LLB Award \(HVAC Upgrades PH 2 - Blach_rev 01.27.2026\) \(4533797.1\)](#)

[Facilities Lease - HVAC Upgrades Projects - Increment 2 \(Blach\)\(4533164.1\)](#)

[Site Lease - HVAC Upgrades Projects - Increment 2 \(Blach\)\(4533153.1\)](#)

[LLB Contract Documents - HVAC Upgrades Projects - Increment 2 \(Blach\)\(4533156.1\)](#)

[Facilities Lease - Exhibit C - HVAC Upgrades Projects - Increment 2 \(Blach\)\(4533165.1\)](#)

[Facilities Lease - Exhibit D - HVAC Upgrades Projects - Increment 2 \(Blach\)\(4533163.1\)](#)

[Facilities Lease - Exhibit D-1 - HVAC Upgrades Projects - Increment 2 \(Blach\) \(4533157.1\)](#)

11. Approval of the Bond Program Consent Items - 1 min

Items listed under the Bond Program Consent Agenda are considered routine and are acted upon by the Board in one motion.

It is the Administration's recommendation that the School Board approve all items listed under the Bond Program Consent Agenda, as submitted.

Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review.

There is no discussion of these items prior to the Board vote.

Only members of the Board and the Superintendent may remove items from the Bond Program Consent Agenda. Members of the public may provide comments at the start of the regular meeting, which may convince a Board member or the Superintendent to remove an item for further discussion.

1. Approval of Measure T Bond Program Tracking List of Items Under \$20k

The Bond Program Team recommends that the School Board approve the attached tracking list of items under \$20,000. This tracking sheet provides a comprehensive summary of recent transactions at or below \$20,000 and will be submitted to the School Board on a regular basis as purchase orders are compiled.

It is the Bond Program Team's recommendation that the School Board approve the attached tracking list of items under \$20k.

This tracking sheet provides the School Board with all recent items \$20k and under in a comprehensive list. This list will be sent to the School Board regularly as the POs are compiled.

Total for Fiscal Year 2025-26: \$8,000.05

Budget Source: Fund 21- Measure T

Prepared by: Will Robertson, Bond Program Manager, Cumming Group

Reviewed by: Martin Cervantes, Bond Director

Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [RCSD POs \\$20k and Under Tracking List FY 25-26 - February 4, 2026](#)

2. Approval of Overtime Allowance, Change Order #3 for Solar Phase 2 Project at Kennedy Middle School #2 with Holt Renewables

The Bond Program Team recommends approval of an as-needed overtime allowance for construction at Kennedy Middle School #2. Change Order #3 addresses schedule impacts from extended Division of the State Architect (DSA) review timelines and will be used only if necessary to maintain the project schedule and meet the Net Energy Metering 2 (NEM 2) deadline, avoiding the loss of associated financial benefits.

It is the Bond Program Team's recommendation that the School Board approve the overtime allowance, Change Order #3 in the amount of \$28,723.50, for the Solar Phase 2 Project at Kennedy Middle School #2 with Holt Renewables.

This Change Order #3 for the Solar Phase 2 Project at Kennedy Middle School #2 with Holt Renewables is being presented for approval to authorize an as-needed overtime allowance for construction activities resulting from extended DSA review timelines. The allowance will be utilized only if necessary to mitigate schedule impacts and meet the Net Energy Metering 2 (NEM 2) deadline, as failure to complete construction by the required date would result in the District forfeiting the associated financial benefits.

Currently, there are two separate projects at Kennedy Middle School. In the Bond Program's accounting software and across all documentation, these projects are labeled as Kennedy MS #1 and Kennedy MS #2. Each project has its own independent budget, which is why this item is associated with Kennedy Middle School #2.

The total amount for Change Order #3 is \$28,723.50. Within budget.

Budget Source: Fund 21 - Measure T

Prepared by: Will Robertson, Bond Program Manager, Cumming Group

Reviewed by: Martin Cervantes, Bond Director

Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [260204 RCSD Kennedy MS2 CO#3 - OT Allowance](#)

3. Approval of Overtime Allowance, Change Order #4 for Solar Phase 2 Project at Roy Cloud School with Holt Renewables

The Bond Program Team recommends approval of an as-needed overtime allowance for construction at Roy Cloud School. Change Order #4 with Holt Renewables addresses schedule impacts from extended Division of the State Architect (DSA) review timelines and will be used only if necessary to maintain the project schedule and meet the Net Energy Metering 2 (NEM 2) deadline, avoiding the loss of associated financial benefits.

It is the Bond Program Team's recommendation that the School Board approve Change Order #4 for the Solar Phase 2 Project with Holt Renewable Energy for the overtime allowance work for Roy Cloud School.

This Change Order is being presented for approval to authorize an as-needed overtime allowance for construction activities resulting from extended Division of the State Architect (DSA) review timelines. The allowance will be utilized only if necessary to mitigate schedule impacts and meet the Net Energy Metering 2 (NEM 2) deadline, as failure to complete construction by the required date would result in the District forfeiting the associated financial benefits.

The total amount for Change Order #4 is \$86,170.50. Within budget.

Budget Source: Fund 21 - Measure T

Prepared by: Will Robertson, Bond Program Manager, Cumming Group

Reviewed by: Martin Cervantes, Bond Director

Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [260204 RCSD Roy Cloud CO#4 - OT Allowance](#)

4. Approval of Final Deductive Change Order for Blach Construction on the HVAC Upgrades Projects, Phase 1

On June 11, 2025, the Board approved Guaranteed Maximum Price (GMP) Amendment No. 1 to the Facilities Lease with Blach Construction for Phase 1 of the HVAC Upgrades Projects, establishing a total GMP of \$19,741,877 funded by Measure S bond proceeds for HVAC upgrades at multiple school sites. With Phase 1 now substantially complete and at the Division of State Architect (DSA) closeout, the District will issue a deductive change order returning \$2,293,889.47 to the Measure S Bond Fund, resulting in a revised total contract value of \$17,447,987.53.

It is the Bond Program Team's recommendation that the School Board approve the final deductive change order for Blach Construction on the HVAC Projects, Phase 1.

On June 11, 2025, the Board approved a Guaranteed Maximum Price (GMP) Amendment 1 to the Facilities Lease with Blach Construction for Phase 1 of the HVAC Upgrades Projects. The total GMP is \$19,741,877 and is funded by Measure S bond proceeds. Phase 1 included HVAC upgrades at Taft, Hoover, and Roosevelt Elementary Schools, Adelante Selby Campus, early procurement, and temporary HVAC installations.

The breakdown is as follows:

Pre-construction and Early Procurement	\$416,859
Taft Elementary	\$4,056,110

Hoover Elementary	\$4,852,288
Roosevelt Elementary	\$4,913,585
Adelante Selby	\$4,591,346
Campus Subtotal	\$18,830,188
Temporary HVAC Installations	\$911,689
Total Project Cost	\$19,741,877

The HVAC Upgrades Projects, Phase 1, are now substantially complete and are currently in closeout with the DSA. Due to valuable preconstruction coordination, outstanding management of unforeseen conditions, and creative value engineering, the project can offer a deductive change order (credit) back to the Measure S Bond Fund.

The credit breakdown is as follows:

Pre-construction and Early Procurement	(\$185,719.13)
Taft Elementary	(\$32,941.00)
Hoover Elementary	(\$108,064.00)
Roosevelt Elementary	(\$176,108.00)
Adelante Selby	(\$139,008.00)
Temporary HVAC Installations	(\$256,465.00)
Owner & Construction Contingency	(\$1,395,584.34)
Total Deductive Change Order	(\$2,293,889.47)

The updated total contract value after the deductive change order is \$17,447,987.53.

This deductive change order is a credit back to the Measure S Bond Fund of \$2,293,889.47.

The updated total contract value after the deductive change order is \$17,447,987.53.

Prepared by: Nick Olsen, Bond Program Manager, VPCS

Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Bond Director

Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [25-115 RCSD HVAC Deductive Change Order 001- Return Unspent Funds to District 1-26-26](#)

5. Approval of Notice of Completion for Blach Construction on the HVAC Upgrades Projects, Phase 1

Filing a Notice of Completion allows the District to formally document project completion and significantly reduce the timeframe in which contractors, subcontractors, and suppliers may assert lien, stop notice, or bond claims. Once recorded, the Notice of Completion shortens statutory claim deadlines, helps expedite final payments and project closeout, and limits the District's ongoing exposure to late or unexpected claims. This action works in conjunction with Civil Code Section 9204, which requires parties to have properly filed a preliminary notice in order to preserve payment rights, thereby providing additional protection of public funds and Measure S bond proceeds.

It is the Bond Program Team's recommendation that the School Board approve the Notice of Completion for Blach Construction on the HVAC Upgrades Projects, Phase 1

On June 11, 2025, the Board approved Guaranteed Maximum Price (GMP) Amendment No. 1 to the Facilities Lease with Blach Construction for Phase 1 of the HVAC Upgrades Projects, establishing a total GMP of \$19,741,877 funded by Measure S bond proceeds. Phase 1 included HVAC upgrades at Taft, Hoover, and Roosevelt Elementary Schools, Adelante Selby Campus, early procurement, and temporary HVAC installations.

The Phase 1 HVAC Upgrades Projects are now substantially complete and in the DSA closeout process. As a result of effective preconstruction coordination, management of unforeseen conditions, and value engineering, the District is able to issue a deductive change order returning \$2,293,889.47 to the Measure S Bond Fund.

Following approval of the deductive change order, the updated total contract value will be \$17,447,987.53.

Filing a Notice of Completion allows the District to formally document project completion and significantly reduce the timeframe in which contractors, subcontractors, and suppliers may assert lien, stop notice, or bond claims. Once recorded, the Notice of Completion shortens statutory claim deadlines, helps expedite final payments and project closeout, and limits the District's ongoing exposure to late or unexpected claims. This action works in conjunction with Civil Code Section 9204, which requires parties to have properly filed a preliminary notice in order to preserve payment rights, thereby providing additional protection of public funds and Measure S bond proceeds.

The San Mateo County Recorder's office typical recording fee is \$14 per page plus \$3 per additional page. The attached are five separate, single page Notice of Completions for a total of \$14 x 5 = \$70 from Measure S Bond Funds.

Prepared by: Nick Olsen, Bond Program Manager, VPCS

Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Bond Director

Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Termination Agreement and Quit Claim Deed - HVAC Upgrades\(4484512.1\) \(1\)](#)

 [Notice of Completion - Blach - Temp Cooling](#)

 [Notice of Completion - Blach - Taft](#)

 [Notice of Completion - Blach - Roosevelt](#)

 [Notice of Completion - Blach - Hoover](#)

 [Notice of Completion - Blach - Adelante Selby](#)

12. School/Community Reports - 35 min

1. Report on Teacher Professional Development for English Language Art Teachers in Grades 6-8: Expository Reading and Writing Course ("ERWC")

The purpose of the February 4, 2026, presentation is to inform the Board of Education about the district's efforts to provide teacher training and supplemental curriculum in middle school English Language Arts courses to develop students' rhetorical reading and writing skills through scaffolding the instruction of complex texts to improve student outcomes. The presentation will inform the Board about the goals and approach of the PD program, teacher responses, and our implementation timeline. (15 min report; 20 min discussion)

Timeline

- In August 2025, the Redwood City School District ("RCSD") partnered with the developers of the Expository Reading and Writing Course (ERWC CSU) in order to provide four days of training for our English Language Arts teachers to become

certified to teach the newly released 6–8 ERWC units

- On January 5, 2026, CSU presenters returned to RCSD to debrief initial implementation and provide facilitated planning support for upcoming units.

Key Principles of ERWC

- The integration of interactive reading and writing processes
- A rhetorical, inquiry-based approach that fosters critical thinking and engagement through a focus on the text
- Materials and themes engage student interest
- A student-centered approach that emphasizes student agency and metacognition
- Classroom activities designed to model and foster the successful practices of fluent readers and writers
- Research-based methodologies with a consistent relationship between theory and practice across the four modules per grade level
- Alignment with the California Standards and Framework for English Language Arts and English Language Development

Cost to RCSD

August and January presenters and curriculum costs were fully covered by a CSU grant.

RCSD paid stipends for 18 teachers for two days of August training. (The other two days in August and one day in January were covered by contractual PD days)

None at this time.

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John Baker, Ed.D., Superintendent

 [ERWC \(1\) Feb. 4, 26](#)

13. Action Items (Action Required)

1. Strategic Resource Alignment: Final Recommendations - 30 min

This memorandum provides an update on the Strategic Resource Alignment process and presents my final budget reduction recommendations for Board consideration. With one-time pandemic-era funding now expired, a long-term enrollment decline projected to exceed 1,000 students by 2033–34, and revenues not keeping pace with the rising costs of operations, student services, and employee compensation, RCSD faces structural challenges that require long-term solutions. Through a community-informed process, these recommendations responsibly align programs, services, and staffing with a smaller organization while prioritizing student learning and well-being. The final recommendations total approximately \$6.4 million in ongoing savings, achieved through District Office restructuring, service adjustments, and school-based reductions largely implemented through attrition.

These final recommendations reflect extensive community engagement, committee deliberation, and Board feedback. They prioritize student learning, equity, and long-term financial sustainability while acknowledging the difficult trade-offs required to stabilize the district. I respectfully request the Board's consideration and direction on these final recommendations. Once approved, these reductions will take effect at the start of the next fiscal year on July 1, 2026.

I am providing this memorandum to update the Board of Trustees on the Strategic Resource Alignment process and to present my final recommendations following extensive community engagement, committee deliberation, and Board feedback. This school year represents a critical planning moment for Redwood City School District (RCSD). With pandemic-era funding now expired and enrollment continuing its long-term decline, the district faces structural challenges that can no longer be addressed through short-term adjustments. Demographic projections indicate a loss of more than 1,000 students by 2033–34, and while RCSD is a community-funded district supported primarily through local property taxes, revenue is not increasing at a pace sufficient to offset growing costs. Without a stable, ongoing supplemental revenue source, budget reductions have become an annual necessity.

At the same time, the district continues to operate a scope of programs and services designed for a larger student population. This mismatch requires thoughtful, long-range planning to ensure financial sustainability while protecting student learning and well-being. In response, I launched the Strategic Resource Alignment process to responsibly realign staffing, services, and operations with current needs.

Process

I convened a Strategic Resource Alignment Committee composed of parents, staff, and administrators. The committee's work unfolded over four meetings:

Meeting #1: Orientation and Context – September 16

Focused on building shared understanding of the district's financial structure, cost drivers, staffing patterns, and the purpose and scope of the work.

Meeting #2: Values, Priorities, and Community Input – October 14

Centered on district values and priorities, review of additional financial and enrollment data, and early community input.

Meeting #3: Exploring Options and Trade-Offs – November 18

Examined trade-offs between programs and class size and reviewed preliminary budget reduction scenarios.

Meeting #4: Final Recommendations – January 20

Focused on incorporating Board feedback from the January 13 Study Session and refining final recommendations.

In addition to committee meetings, I provided updates in Spanish at each Bayside school following every meeting and gathered family input. District staff also attended ELAC and DELAC meetings to share information and listen to questions from multilingual families.

Final Recommendations

District Office Restructuring and Reduction of Services

I recommend restructuring the District Office to streamline operations and align staffing with current needs. These actions reduce certificated management, classified management, and classified support staff, along with several districtwide service and operational adjustments. This includes reducing 3.75 management FTEs, reducing Special Education contracted services when students no longer require those services or have exited the district, and

streamlining other services.
Total projected savings: \$3,500,000

School-Based Reductions

School-based reductions align staffing with enrollment trends and occur largely through attrition. These include a reduction in one site administrator, teacher positions aligned with declining enrollment, guest teacher funding adjustments, and TK–8 staffing reviews.
Total projected savings: \$2,900,000

IEP Administrative Support

Based on feedback from the Board Study Session and the final committee meeting, I met with school principals to review the roles of guest teachers and substitute administrative support for Individualized Education Program (IEP) meetings.

As a result of these discussions, PreK–5 schools will continue to receive administrative support for IEP meetings, recognizing that these six schools (Adelante Selby, Garfield, Henry Ford, Orion Alternative, Roosevelt, and Taft) each have only one administrator—the principal. In contrast, the three K–8 schools, the 3–8 school, and the two 6–8 schools each have assistant principal support and can absorb this responsibility differently.

This adjustment reflects a commitment to equity, operational practicality, and support for schools with differing administrative structures.

\$6.4 million in ongoing savings
Prepared by: John Baker, Ed.D., Superintendent
Approved by: John Baker, Ed.D., Superintendent

 [Superintendent Budget Reduction Recommendations 020426pdf](#)

14. Discussion Items

15. Approval of Consent Items (Action Required) - 1 min

Items listed under the Consent Agenda are considered routine and are acted upon by the Board in one motion.

It is the Administration's recommendation that the School Board approve all items on the Consent Agenda, as submitted.

Documentation concerning these items has been provided to all Board members and the public in advance to ensure an extensive and thorough review. There is no discussion of these items prior to the Board vote.

Only members of the Board and the Superintendent may remove items from the Consent Agenda. Members of the public may provide comments at the start of the regular meeting, which may convince a Board member or the Superintendent to remove an item for further discussion.

1. Approval of the January 13, 2026, Study Session Minutes

It is the Administration's recommendation that the School Board approve the January 13 Minutes for the Study Session Meeting, as submitted.

The board meeting minutes have been reviewed by the Clerk, Superintendent, and the Administration.

No financial impact.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

 [2026.01.13 Minutes DRAFT - Study Session](#)

2. Approval of the January 14, 2026, Board Meeting Minutes

It is the Administration's recommendation that the School Board approve the January 14 Minutes for the Regular Meeting, as submitted.

The board meeting minutes have been reviewed by the Clerk, Superintendent, and the Administration.

No financial impact.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [2026.01.14 Minutes DRAFT](#)

3. Approval of the January 21, 2026, Board Meeting Minutes

It is the Administration's recommendation that the School Board approve the January 21 Minutes for the Regular Meeting, as submitted.

The board meeting minutes have been reviewed by the Clerk, Superintendent, and the Administration.

No financial impact.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [2026.01.21 Minutes DRAFT](#)

4. Approval of the Addendum to the Measure U Application for Kennedy Middle School for the 2025-2026 School Year

These funds support schools in strengthening core academic skills, attracting and retaining quality teachers, enhancing arts and music programs, and updating classroom technology.

It is the Administration's recommendation that the School Board read and approve Kennedy's Addendum to their 2025-2026 Measure U Application.

For Measure U, Kennedy was given an allotment for 2025-2026 of \$197,247 and a carryover from 2024-25 of \$55,406 for a total of \$252,653. Kennedy's Site Council met on November 19, 2025, and approved its Measure U Addendum.

The following are amendments proposed for Measure U for Kennedy Middle School for the 2025-26 school year:

Increase the funds allocated for *Before School, After School, and Lunchtime Clubs and Activities; Academic Support, Homework Help, Materials, and Stipends for Teachers* from \$20,000 to \$24,406. Kennedy now has over 28 clubs this school year. Increasing this dollar amount will allow us to pay teachers for their time advising clubs during their duty-free lunch and after school (after contract hours). One of our biggest clubs is Homework Help, where we have nearly 40 students each session. We have had to increase the number of teachers to support this need to support students.

Increase the funds allocated for *Music Elective & Clubs (Jazz Band, Festivals, Performances, Transportation, Field Trips, Instruments)* from \$7,000 to \$12,000. Kennedy has a thriving music program, and our music teacher's vision is to have our students engage in more community events where they can showcase their talents.

The Chromebook Repairs description has been updated to reflect that Measure U funds will be used to ***purchase and repair*** Chromebooks. The funds were also increased from \$20,000

to \$48,000. Working Chromebooks allow students to have access to tools and resources for their assignments.

The description for the *Teacher Planning & Prep; Data Analysis and Professional Learning Communities* expense has been updated. Instead of using Measure U funds to only pay for ELA, ELD, and math teachers' planning days, the description now states that the planning is for all Kennedy teachers.

In addition to purchasing classroom technology, teachers have requested flexible seating and adaptive classroom furniture to increase student engagement and meet students' needs. This line item previously stated Replace or Update Teacher Technology, and it now says Replace or Update Teacher Technology & Adaptive Classroom Furniture.

Finally, after reviewing the California Dashboard as a School Site Council and speaking with ELAC members, the Council requested that the remaining carryover be allotted for targeted after-school tutoring. This new line item states that Academic Tutoring & Support for Students will support struggling students with after-school academic support through various outside tutoring services; including the purchase of materials. The amount allocated for this expense is \$18,000.

All members in attendance at the November 19, 2025, School Site Council meeting voted to approve the carryover and recommendations at the meeting. An updated application for Measure U funds is attached for review.

Please see the attachment for details.

Prepared by: Chandra Leonardo, Principal, Kennedy Middle School

Approved by: John R. Baker, Ed.D., Superintendent

 [2025-26 Kennedy Measure U Addendum Signed](#)

5. Approval of the Addendum to the Measure U Application for Roy Cloud for the 2025-2026 School Year

These funds support schools in strengthening core academic skills, attracting and retaining quality teachers, enhancing arts and music programs, and updating classroom technology.

It is the Administration's recommendation that the School Board read and approve Roy Cloud's Addendum to their 2025-2026 Measure U Application.

For Measure U, Roy Cloud was given an allotment for 2025-2026 of \$158,880 and a carryover from 2024-25 of \$5,823 for a total of \$164,703. Roy Cloud's School Site Council met on 1/9/2026 and approved their Measure U Addendum.

The following amendments are proposed for Roy Cloud's Measure U for the 2025-2026 school year:

Cease funding for the Academic Counselor: Due to changes in Roy Cloud leadership, the Academic Counselor accepted the Vice Principal position for the remainder of the school year. As a result, Measure U will no longer fund the Academic Counselor position. The remaining funds in this category were reallocated to other needs supporting Roy Cloud students and programs, as reflected in the plan.

Allocate funds for School Supplies and Technology Resources (\$19,316.27): Funds will be used to purchase essential school supplies and technology resources that directly support equitable access to high-quality instruction, student engagement, and social-emotional learning across grade levels. These materials will ensure all students have the tools they need to fully participate in learning and to build critical academic and 21st-century skills.

Allocate funds for Tech Repairs (\$5,000): Funds will be used to repair, maintain, and extend the life of existing technology used daily by students and staff for instruction, assessment, and communication. Investing in timely repairs ensures consistent access to learning tools, minimizes instructional disruption, and supports equitable access to technology for all students.

Allocate funds for Staff Stipends (\$10,000): Funds will be used to provide teacher stipends that compensate staff for work beyond the contracted day, including supervising field trips, supporting students during extended learning experiences, and staffing evening school events. These stipends ensure safe, well-supported activities while honoring staff time and sustaining high levels of participation in programs that enrich student learning and strengthen school-community connections.

Allocate funds for Substitute Planning (\$5,000): Funds will be used to provide substitute coverage that allows teachers dedicated time during the school day to engage in instructional planning and meet one-on-one with students. This time will be used to build individualized learning plans, analyze student readiness levels, and deepen relationships with students to better understand their strengths, needs, and goals. Providing structured planning and conferencing time strengthens instructional quality, supports targeted interventions, and promotes more responsive, student-centered learning.

All of the members in attendance at the 1/9/2026 School Site Council meeting voted to approve the recommendations at the meeting. An updated application for Measure U funds is attached for review.

Please see attached Addendum for details.

Prepared by: Melissa Bowdoin, Principal, Roy Cloud

Approved by: John R. Baker, Ed.D., Superintendent

 [2025-26 Roy Cloud School Measure U Addendum_Signed](#)

6. Approval of the Comprehensive School Safety Plans (Public) for the 2025-2026 School Year
It is the Administration's recommendation that the School Board approve the Comprehensive School Safety Plans (Public) 2025-2026

The development of comprehensive school safety plans (CSSPs) is mandated by California Education Codes 32280-32282. This mandate states that each school's Site Council, or a Safety Planning Committee authorized by the Site Council, shall develop a plan that addresses the safety concerns identified through a systematic planning process. These plans support school sites in being as prepared as possible for emergencies and maintaining safe and secure school environments throughout the year. Each year, the CSSPs must be approved by the Governing Board by March 1, per Education Code 32286.

The plans for each school site were updated and approved by the School Site Council by Feb 1. As linked below, each CSSP has already been approved and coordinated by the respective

school site councils or school safety planning committees through a public meeting.

Additionally, CSSPs are audited by an independent third-party company annually. This continues to result in certified CSSPs to meet and exceed California Education Codes' minimum requirements.

Financial Impact: None.

Submission for Approval

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent



[2025_Comprehensive_School_Safety_Plan__Pt._1_\(Public\)_Taft_Elementary_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan__Pt._1_\(Public\)_Roy_Cloud_Elementary_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_Roosevelt_Elementary_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan__Pt._1_\(Public\)_Orion_Alternative_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_North_Star_Academy_20260127 \(1\)](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_McKinley_Institute_of_Technology_20260126 \(1\)](#)



[2025_Comprehensive_School_Safety_Plan__Pt._1_\(Public\)_John_F._Kennedy_Middle_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_Hoover_Community_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_Henry_Ford_Elementary_School_20260122 \(1\)](#)



[2025_Comprehensive_School_Safety_Plan__Pt._1_\(Public\)_Garfield_Elementary_School_20260127 \(1\)](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_Clifford_Elementary_School_20260127](#)



[2025_Comprehensive_School_Safety_Plan,_Pt._1_\(Public\)_Adelante_Selby_Spanish_Immersion_School_20260127 \(3\)](#)

7. Second Reading and Approval of Board Policy and Administrative Regulation 1330: Use of School Facilities

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 1330: Use of School Facilities.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 1330 - Use of School Facilities - Second Reading](#)

 [AR 1330 - Use of School Facilities - Second Reading](#)

8. Second Reading and Approval of Board Policy 3510: Green School Operations

It is the Administration's recommendation that the Board read and approve Board Policy 3510: Green School Operations.

This policy was discussed at the January 21, 2026 board meeting as a First Reading.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3510 - Green School Operations - Second Reading](#)

9. Second Reading and Approval of Board Policy and Administrative Regulation 3511: Energy and Water Management

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 3511: Energy and Water Management.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3511 - Energy and Water Management - Second Reading](#)

 [AR 3511 - Energy and Water Management - Second Reading](#)

10. Second Reading and Approval of Board Policy and Administrative Regulation 3511.1: Integrated Waste Management

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 3511.1: Integrated Waste Management.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3511.1 - Integrated Waste Management - Second Reading](#)

 [AR 3511.1 - Integrated Waste Management - Second Reading](#)

11. Second Reading and Approval of Board Policy and Administrative Regulation 3514: Environmental Safety

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 3514: Environmental Safety.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3514 - Environmental Safety - Second Reading](#)

 [AR 3514 - Environmental Safety - Second Reading](#)

12. Second Reading and Approval of Board Policy and Administrative Regulation 3515: Campus Security

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 3515: Campus Security.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3515 - Campus Security - Second Reading](#)

 [AR 3515 - Campus Security - Second Reading](#)

13. Second Reading and Approval of Board Policy 3515.7: Firearms on School Grounds

It is the Administration's recommendation that the Board read and approve Board Policy 3515.7: Firearms on School Grounds

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D, Superintendent

 [BP 3515.7 - Firearms On School Grounds - Second Reading](#)

14. Second Reading and Approval of Board Policy and Administrative Regulation 3523: Electronic Signatures

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 3523: Electronic Signatures

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D, Superintendent

 [BP 3523 - Electronic Signatures - Second Reading](#)

 [AR 3523 - Electronic Signatures - Second Reading](#)

15. Second Reading and Approval of Board Policy and Administrative Regulation 7150: Site Selection and Development

It is the Administration's recommendation that the Board read and approve Board Policy and Administrative Regulation 7150: Site Selection and Development

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D, Superintendent

 [BP 7150 - Site Selection And Development - Second Reading](#)

 [AR 7150 - Site Selection And Development - Second Reading](#)

16. Second Reading and Approval of Board Policy 7210: Facilities Financing

It is the Administration's recommendation that the Board read and approve Board Policy 7210: Facilities Financing.

This policy was discussed as a First Reading at the January 21, 2026, board meeting.

No financial impact on the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D, Superintendent

 [BP 7210 - Facilities Financing - Second Reading](#)

17. Approval of Agreement with ProTech Consulting & Engineering for Three-Year Asbestos Reinspection Services at All District Sites

Request for approval of the Asbestos 3-Year Reinspection of previously identified Asbestos-Containing Building Materials (ACBM) to ensure continued compliance with the Asbestos Hazard Emergency Response Act (AHERA).

It is the Administration's recommendation that the School Board approve the Asbestos 3-Year Reinspection of previously identified Asbestos-Containing Building Materials.

The Facilities Department is requesting approval to conduct the required Asbestos 3-Year Reinspection of previously identified Asbestos-Containing Building Materials (ACBM) across District sites. This reinspection is mandated under the Asbestos Hazard Emergency Response Act (AHERA) and is necessary to evaluate the current condition of known asbestos materials and identify any new damage or changes that could increase the potential risk of asbestos exposure to building occupants.

Protech will perform the following environmental consulting services as part of the reinspection:

- Visual reassessment of known asbestos-containing materials
- Physical examination of material condition
- Identification and classification of any newly friable or deteriorated areas

Services will be performed at the following District sites: Adelante Selby, Clifford, Creative Learning Center, Garfield, Harper, Henry Ford, Hoover, KIPP/Connect, Kennedy, MOT, McKinley, North Star, Orion Alternative, Rocketship, Roosevelt, Roy Cloud, and Taft.

The total cost of the 3-Year Asbestos Reinspection is \$25,020.00, and it will be funded through the Facilities/Maintenance budget.

Prepared by: Martin Cervantes, Director of Facilities

Approved by: John R. Baker, Ed. D., Superintendent

 [ProTech - AHERA](#)

16. Board and Superintendent Reports - 10 min

The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc. Reports are limited to one-way informational updates only. Trustees shall refrain from engaging in dialogue with other trustees or responding to reports beyond brief clarification as necessary.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

17. Information

1. RCSD Review of Connect Community Charter First Interim Financial Report for FY 2025-26

The Board is asked to receive a letter detailing the District's fiscal oversight review and findings related to Connect Community Charter School's First Interim Financial Report for fiscal year 2025-26.

The Redwood City School District is the chartering authority for Connect Community Charter School (Connect). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Connect's First Interim Financial Report for fiscal year 2025-26.

None.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Connect 1st Interim Review Letter - FY 2025-26](#)

 [2025-26 Connect First Interim Report Board](#)

2. RCSD Review of KIPP Excelencia Community Prep's First Interim Financial Report for FY 2025-26

The Board is asked to receive a letter detailing the District's fiscal oversight review and findings related to KIPP's First Interim Financial Report for fiscal year 2025-26.

The Redwood City School District is the chartering authority for KIPP Excelencia Community Prep (KIPP). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning KIPP's First Interim Financial Report for fiscal year 2025-26.

None.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [KIPP 1st Interim Review Letter - FY 2025-26](#)

 [2025-26 KIPP Excelencia First Interim Report Board](#)

3. RCSD Review of Rocketship Redwood City Charter School's First Interim Financial Report for FY 2025-26

The Board is asked to receive a letter detailing the District's fiscal oversight review and findings related to Rocketship Redwood City Charter School's First Interim Financial Report for fiscal year 2025-26.

The Redwood City School District is the chartering authority for Rocketship Redwood City Prep Charter School (Rocketship). In accordance with Education Code Section 47604.32, the District maintains fiscal oversight responsibility and has the duty to monitor the fiscal condition of each charter school under its authority.

Attached is a letter from the Redwood City School District regarding the review of and findings concerning Rocketship's First Interim Financial Report for fiscal year 2025-26.

None.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Rocketship 1st Interim Review Letter - FY 2025-26](#)

 [2025-26 Rocketship Redwood City First Interim Report Board](#)

4. RCSD Review of KIPP Excelencia Community Prep's Audit Report for FY 2024-25

The Board is asked to receive a letter detailing the District's review and findings of KIPP Excelencia Community Prep's Audited Financial Report for fiscal year 2024-25 as part of its charter fiscal oversight responsibilities.

In accordance with the Memorandum of Understanding with the District, KIPP Excelencia Community Prep (KIPP) shall provide a copy of the Audited Financial Report to the District, the San Mateo County Superintendent of Schools, the State Controller's Office, and the California Department of Education. The District is required to review the audit report as part of its fiscal oversight obligations and duty to monitor the fiscal health of the charter schools.

Attached is the letter from the Redwood City School District regarding the review of and findings concerning KIPP's Audit Report for fiscal year 2024-25.

None.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [KIPP Audit Report Review Letter - FY 2024-25](#)

 [KIPP NorCal 2025 Final Report](#)

5. RCSD Review of Rocketship Redwood City Prep Charter School's Audit Report for FY 2024-25

The Board is asked to receive a letter detailing the District's review and findings of Rocketship Redwood City Prep Charter School's Audited Financial Report for fiscal year 2024-25 as part of its charter fiscal oversight responsibilities.

In accordance with the Memorandum of Understanding with the District, Rocketship Redwood City Prep Charter School (Rocketship) shall provide a copy of the Audited Financial Report to the District, the San Mateo County Superintendent of Schools, the State Controller's Office, and the California Department of Education. The District is required to review the audit report as part of its fiscal oversight obligations and duty to monitor the fiscal health of the charter schools.

The letter from the Redwood City School District regarding the review of and findings concerning Rocketship's Audit Report for the fiscal year 2024-25 is attached.

None.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Rocketship Audit Report Review Letter - FY 2024-25](#)

 [Rocketship Education Inc. 2025 Signed Final Report and Financial Statements](#)

 [Rocketship Education Inc. 2025 Signed Supplementary Information](#)

18. Correspondence - 1 min

The Board of Trustees regularly receives written correspondence from members of the community, staff, or partner agencies. This agenda item is provided to formally acknowledge receipt of these communications and, when appropriate, to make them part of the official record.

19. Other Business/Suggested Items for Future Agenda - 1 min

The attached Schedule of Agenda Items for the 2025-26 School Board meetings is provided as a planning tool and will be reviewed and updated regularly to ensure alignment with district priorities and timelines. Trustees may request items for a future agenda by briefly naming the topic and timing. Trustees shall refrain from expressing opinions or engaging in discussion regarding suggested items.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 Schedule of Board Agenda Items](#)

20. Board of Trustees Meeting Reflection - 10 min

As part of the Board’s commitment to continuous improvement, this item provides an opportunity to reflect on the board meeting and consider ways to enhance effectiveness moving forward. This opportunity for reflection supports ongoing improvement in how the Board conducts its work and serves the community.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

21. Board of Trustees Meeting Calendar - 1 min

The 2025–2026 Board Meeting Calendar is attached.

Upcoming Board Meetings:

Date Time	Meeting Type
February 4, 2026 6:15 - 6:50 PM	Closed
February 4, 2026 7:00 PM	Regular
February 11, 2026 7:00 PM	Regular
March 11, 2026 7:00 PM	Regular

This calendar outlines the scheduled regular meetings of the Board for the upcoming school year and serves as a planning tool for trustees, staff, and the public. Please note that the calendar may be updated periodically as needed to reflect changes in scheduling or district priorities.

Changes to the calendar: Addition of a Closed Session Board Meeting: Wednesday, February 4, 6:15 – 6:50 PM

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 RCSD Board Meeting Calendar](#)

22. Adjournment (Action Required)

Motion to adjourn the meeting.