

AGENDA

EDUCATING EVERY CHILD FOR SUCCESS

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Servicios de Interpretación

Interpretación virtual en español:

Llame al 978-990-5137 y presione 8377041# para la contraseña.

Interpretación en persona en español:

Solicite un transmisor al fondo de la sala.

Public Comment: The public is invited to comment on agenda and non-agenda items.

If the item is:

- **On** the Agenda: You will be called to speak when the item is being considered by the Board
- **Not** on the Agenda: You will be called to speak during Public Comment

The following options are available:

Zoom Attendees:

Public comments may be made live via Zoom. Remote participants can submit virtual speaker cards during the open session using the links below, or use the "Raise Hand" function in Zoom to notify the Board of their desire to speak:

- Comment in English: <https://forms.gle/6a89mFXDgy4Dc4rr7>
- Comentario en Español: <https://forms.gle/coZfLPAPxuMjT2GX8>

In-Person Speakers:

Speaker Cards are available at the entrance and can be submitted to the secretary.

Public comments are limited to 3 minutes per person per topic unless otherwise noted.

Additional Information

Accessibility: To request disability accommodation (including auxiliary aids or services) or translation services, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours before the meeting.

Meeting Recording: The meeting will be recorded and posted online within 24 to 72 hours.

Online Board Packets: As of March 2011, we no longer produce printed board packets. Any member of the public may access board documents at: https://simbli.eboardsolutions.com/SB_Meetings/SB_MeetingListing.aspx?S=36030397. If you would like to follow along during the meeting, and you are inside the boardroom, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

The Board will call the meeting to order and establish a quorum by roll call.

1. Roll Call

2. Welcome - 1 min

Welcome by the School Board President, Mike Wells.

3. Changes to the Agenda - 1 min

The School Board will review and discuss any requested additions, deletions, or modifications to the agenda prior to its adoption.

4. Approval of the Agenda (Action Required) - 1 min

Motion to approve the agenda as submitted or amended.

5. Public Comment

Zoom Attendees: If you have a public comment, please submit a speaker's card using the links available, prior to the Regular Board Meeting or immediately upon the meeting opening. Remote participants may also use the "Raise Hand" function in Zoom to indicate their desire to speak.

Comment in English: <https://forms.gle/6a89mFXDgy4Dc4rr7>

Comentario en Español: <https://forms.gle/coZfLPAPxuMjT2GX8>

In-Person Speakers: Speaker cards are available at the entrance and can be submitted to the secretary.

6. Approval of the Bond Program Consent Items - 1 min

Items listed under the Bond Program Consent Agenda are considered routine and are acted upon by the Board in one motion.

It is the Administration's recommendation that the School Board approve all items on the Bond Program Consent Agenda, as submitted.

Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review.

There is no discussion of these items prior to the Board vote.

Only members of the Board and the Superintendent may remove items from the Bond Program Consent Agenda. Members of the public may provide comments at the start of the regular meeting, which may convince a Board member or the Superintendent to remove an item for further discussion.

1. Approval of the Industrial Hygienist Services agreements with ProTech Consulting & Engineering for the HVAC Upgrade projects at Taft, Roosevelt, Hoover, Adelante Selby, and campuses with temporary AC units.

It is the Bond Program Team's recommendation that the School Board approve the Industrial Hygienist Services agreements with ProTech Consulting & Engineering for the HVAC Upgrade projects at Taft, Roosevelt, Hoover, and Adelante Selby, and campuses with temporary AC units.

On June 11, 2025, the Board of Trustees approved the Guaranteed Maximum Price (GMP)

for Blach Construction to begin constructing the HVAC Upgrade Projects at Taft, Roosevelt, Hoover, and Adelante Selby.

As part of the construction process, Hazardous Material Testing is required to ensure compliance with the California Building Code and the standards set by the Division of the State Architect (DSA). An Industrial Hygienist protects employee health and safety by identifying, evaluating, and controlling workplace hazards. They help prevent accidents, illnesses, and regulatory violations, ultimately leading to a safer, more productive, and cost-effective work environment. Engaging a certified Industrial Hygienist firm during construction helped maintain the construction schedule, ensured code compliance, and supported successful project delivery.

Site:	Cost per site:
Hoover	\$6,645.00
Adelante Selby	18,620.00
Roosevelt	5,115.00
Taft	8,170.00
Campuses with Temporary AC Units	79,680.00
TOTAL	\$118,230.00

The total cost of \$118,230 is to be funded through Measure S Bond proceeds.

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Eric Van Pelt, Executive VP, VPCS
Reviewed by: Martin Cervantes, Interim Bond Director; Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D, Superintendent

 [ProTech Contract \(HVAC\) Temp AC Units](#)

 [ProTech Contract \(HVAC\) Taft](#)

 [ProTech Contract \(HVAC\) Roosevelt](#)

 [ProTech Contract \(HVAC\) Hoover](#)

 [ProTech Contract \(HVAC\) Adelante Selby](#)

7. Bond Program Action Items

8. Discussion Items - 1 hr

1. Discussion on the Process for a National Search for the Next Superintendent of Schools
Superintendent Dr. John Baker has announced his retirement after more than 40 years of dedicated service to Redwood City children. With this transition, the Board of Trustees will begin the process of conducting a national search to identify the next Superintendent of Schools for Redwood City School District (RCSD).

The Board will hold an initial discussion on the process for selecting a superintendent search firm and will review several firms with extensive experience in supporting School Boards through executive searches. Firms under consideration include:

- Leadership Associates
- McPherson & Jacobson, LLC
- Hazard Young Attea & Associates

The Board will consider the scope of services, experience, and approach of each firm. This conversation will help inform the next steps in designing a comprehensive, inclusive, and transparent search process that engages staff, families, and the broader community.

This item is for discussion only. No action is required at this time.

None at this time

Prepared by: John Baker, Ed.D., Superintendent

Approved by: John Baker, Ed.D., Superintendent

2. First Reading and Discussion of Board Policy 1112: Media Relations

It is the Administration's recommendation that the School Board read and discuss Board Policy 1112: Media Relations.

This board policy was reviewed by the Board Policy Committee. Revisions resulted from changes from the California School Boards Association (CSBA) and suggestions from Redwood City School District staff. The policy has been updated to expand the Crisis Communications Plan to include natural disasters, involve district technology staff in its development, and broaden its contents. It also encourages establishing communication priorities and key media messages, clarifies that media representatives may be required to register only if the district has a general visitor registration policy, and specifies that only district-designated student directory information, as outlined in AR 5125.1, may be released to the media.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_BP 1112 - Media Relations - First Reading\(updated 2025.08.25\)](#)

3. First Reading and Discussion of Board Policy 1114: District-Sponsored Social Media

It is the Administration's recommendation that the School Board read and discuss Board Policy 1114: District-Sponsored Social Media.

This board policy was reviewed by the Board Policy Committee. Revisions resulted from changes from the California School Boards Association (CSBA) and suggestions from Redwood City School District staff.

The CSBA's update to this board policy is now aligned with current terms, language, and practices related to the use of social media. Additionally, the policy was updated to expand the Governing Board's philosophical statement to recognize the value of sharing district information with families and the community, and the requirement to ensure that content posted by the district on an official district social media account is accessible to individuals with disabilities. In addition, the policy was updated to clarify that an official district social media account does not create an open public forum or otherwise guarantee an individual's right to free speech, even if one or more features on the account permit interaction with and between members of the public. The policy was also updated to expand instances where students or staff are subject to discipline to include engaging with an official district social media account in a manner that violates board policies and administrative regulations.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_BP 1114- District-Sponsored Social Media- First Reading](#)

4. First Reading and Discussion of Board Policy 3320: Claims And Actions Against The District

It is the Administration's recommendation that the School Board read and discuss Board Policy

3320: Claims And Actions Against The District.

This board policy was reviewed by the Board Policy Committee. Revisions resulted from changes from the California School Boards Association and suggestions from Redwood City School District staff.

This policy has been revised to reflect new laws: AB 452 (2023), which removes time limits for claims of childhood sexual assault occurring on or after Jan. 1, 2024, and SB 558 (2023), which applies the previous statute of limitations for claims occurring on or before Dec. 31, 2023.

This policy also clarifies procedures for late claims and required Board notifications, generalizes language on civil case monetary limits, updates legal terminology to “Registry of Public Agencies.”, and adds details on required filings with the Secretary of State and County Clerk.

It is important to note that Government Code 915 authorizes a claim, amendment to a claim, or application for a late claim to be submitted through electronic means, if authorized by a Board resolution. A resolution will be adopted for Board Policy 3320: Claims And Actions Against The District in its second reading during the next board meeting, September 10th, 2025.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [BP 3320_ Claims And Actions Against The District - First Reading - Google Docs](#)

5. First Reading and Discussion of Board Policy and Administrative Regulation 5145.13: Response To Immigration Enforcement

It is the Administration's recommendation that the School Board read and discuss Board Policy and Administrative Regulation 5145.13: Response To Immigration Enforcement.

This regulation and policy were reviewed by the Board Policy Committee. Revisions resulted from changes from the California School Boards Association (CSBA) and suggestions from Redwood City School District staff.

The policy and regulation have been updated to reflect revised guidance from the California Attorney General regarding immigration enforcement in K-12 schools. Key changes include prohibiting the collection or use of information based solely on a student's or family member's citizenship or immigration status, and requiring consent before releasing immigration-related student information. The updates also clarify procedures for law enforcement access to campuses, including registration requirements, responses to claims of exigent circumstances, and use of judicial subpoenas or warrants. Language was added to prohibit the use of district resources to create registries based on protected characteristics, and the regulation was reorganized for clarity and ease of use.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [AR 5145.13 -Response To Immigration Enforcement - For Reference Only](#)

 [BP 5145.13 - Response To Immigration Enforcement - First Reading](#)

6. First Reading and Discussion of Board Bylaw 9010: Public Statements

It is the Administration's recommendation that the School Board read and discuss Board Bylaw 9010: Public Statements.

This board bylaw was reviewed by the Board Policy Committee. Revisions resulted from changes

from the California School Boards Association (CSBA) and suggestions from Redwood City School District staff.

The bylaw has been revised to clarify when Board spokespersons or individual members may make public statements on behalf of the Board. It now permits disclosure of confidential or closed session information when legally authorized. Updates also reflect a new U.S. Supreme Court decision (*Lindke v. Freed*), which states that First Amendment violations related to social media occur only when an official has the authority to speak for the district and is exercising that authority. The bylaw further encourages Board members to clarify when they are speaking as individuals, such as by using disclaimers on personal social media pages.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_BB 9010 - Public Statements - First Reading](#)

9. Approval of Consent Items (Action Required) - 1 min

Items listed under the Consent Agenda are considered routine and are acted upon by the Board in one motion.

It is the Administration's recommendation that the School Board approve all items on the Consent Agenda, as submitted.

Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. There is no discussion of these items prior to the Board vote.

Only members of the Board and the Superintendent may remove items from the Consent Agenda.

Members of the public may provide comments at the start of the regular meeting, which may convince a Board member or the Superintendent to remove an item for further discussion.

1. Approval of the August 12, 2025, Board Meeting Minutes

It is the Administration's recommendation that the School Board approve the August 12 Minutes for the Board Workshop, as submitted.

The board minutes have been reviewed by the Clerk, the Superintendent, and the Administration.

No financial impact.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_2025.08.12 Minutes DRAFT - Workshop](#)

2. Approval of the School Assignments and Committee Assignments for Board Members for the 2025-26 School Year

The School Board will approve the school and committee assignments for board members for the 2025-2026 school year.

This agenda item was discussed at the August 19 Board Meeting.

Attachments:

2025-26 School Assignments for Board Members (Final);

2025-26 Committee Assignments for Board Members (Final).

No financial impact to the district.

Prepared and approved by: John R. Baker, Ed.D., Superintendent

 [_2025-26 Committee Assignments for Board Members Final](#)

 [_2025-26 School Assignments for Board Members](#)

3. Approval of Kennedy Middle School Field Trip to Yosemite – October 19 - 24, 2025

Kennedy Middle School is requesting Board approval to conduct an educational field trip to Yosemite National Park, providing students with a hands-on learning experience.

It is the Administration's recommendation that the School Board approve the proposed field trip to Yosemite National Park on October 19-24, 2025, for the Kennedy Middle School 8th-grade students.

This field trip provides a valuable educational experience that aligns with the curriculum in science and supports student development in scientific inquiry and civic engagement. Students will have the opportunity to do scientific exploration in nature, including fire behavior experiments, and learn about local flora, fauna, and watersheds.

This activity will be funded by:

- PTA/PTO contributions
- Parent donations
- Scholarships available for students in need

Prepared by: Maegan Leslie Torres, Coordinator

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 Kennedy.Yosemite \(Updated 2025.08.26\)](#)

4. Approval of the Agreement between Redwood City School District and One Life Counseling for the 2025-2026 School Year

It is the Administration's recommendation that the School Board approve the agreement with One Life Counseling for school-based counseling through June 30, 2026.

Redwood City School District's Local Control Accountability Plan (LCAP), the Sequoia Healthcare District and school sites have dedicated funding to meet the increased mental health needs of students in our district. One Life Counseling partners with RCSD to place mental health therapists in schools to provide counseling support. Therapists empower students to use their unique abilities to utilize a dynamic toolbox of coping skills throughout the day. One Life provides individual as well as counseling services at several schools within RCSD.

The boilerplate agreement for One Life Counseling submitted for August 27, 2025, was created on August 8, 2025. However, One Life Counseling services will not begin until September 2, 2025, upon board approval.

The fiscal impact of this contract is \$973,170. The funding sources that will be used are Site Supplemental, Measure U, Donations, Title 1, PTO, Sequoia Grant and Unduplicated Pupil Services.

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

 [One Life Counseling 25.26](#)

5. Approval of the Agreement between Redwood City School District and College Advising Prep for the 2025-2026 School Year

This agreement is made between the Redwood City School District and College Advising Prep to provide after-school academic tutoring services.

It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and College Advising Prep for the 2025-2026 school year.

Tutoring will be delivered in one-on-one or small group format to students at Garfield, Taft, Hoover, and Roosevelt. Up to 100 students across all sites combined will receive services,

contingent on the start date and duration of after-school programming. Services will be carried out from September 1, 2025, through June 30, 2026, aligning with Community Schools Department grant and payment cycles.

Financial Impact: The contract amount is not to exceed \$160,000.00.

The funding will come directly from the Expanded Learning Opportunity Program Grant with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant.

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships

Approved by: John R. Baker, Ed.D., Superintendent

 [College Advising Prep Board 8.27.25](#)

6. Approval of the Agreement between the Redwood City School District and One Life Counseling Center for the 2025-2026 School Year for Services during the Extended Learning Programs
This agreement is made between the Redwood City School District and One Life Counseling Center to provide counseling services to Redwood City School District students.

It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and One Life Counseling Center for the 2025-2026 school year.

One Life Counseling Center will provide counseling services during the extended learning programs at Hoover, Garfield, Kennedy, McKinley Institute of Technology, Roosevelt, and Taft schools. On-site counselors will be available for a total of 56 hours across all sites, for a period of 36 weeks. Services will commence on September 2, 2025, and continue through June 6, 2026, in alignment with the Community Schools Department grant and payment cycles.

Financial Impact: The contract is not to exceed \$141,120.

The funding will come directly from the Expanded Learning Opportunities Program and the Sequoia Healthcare District grants with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Prepared by: Michelle Griffith, Director of Community Schools & Partnerships

Approved by: John R. Baker, Ed.D., Superintendent

 [One Life Counseling 25.26 CommunitySch](#)

7. Adoption of Resolution No. 6 to Engage a Third-Party Administrator for the District's existing 403b and 457b Voluntary Deferred Compensation Retirement Plans
The district recommends contracting with National Benefits Services (NBS) to administer its voluntary 403(b) and 457(b) employee retirement savings plans. Due to significant IRS regulation changes, a third-party administrator can more efficiently manage compliance and administrative duties. NBS was selected based on cost, resources, technology, customer service, and overall plan administration approach.

It is the Administration's recommendation that the School Board approve Resolution No. 6 to Engage a Third-Party Administrator for the District's existing 403b and 457b Voluntary Deferred Compensation Retirement Plans.

Background and Initial Setup (2009)

In 2009, the IRS required all school districts sponsoring 403(b) and 457(b) Plans to administer them under rules similar to 401(k) Plans. This included maintaining IRS-compliant plan documents and meeting requirements for transaction approvals, salary deferrals, audits, notices, and

employee education.

RCSD met these requirements by working with a consultant through Voya (formerly ING) and utilizing their PlanwithEase.com platform. The Board formally adopted the Plans in 2009.

Current Operations and Need for a Third-Party Administrator (TPA)

Since implementation, RCSD's payroll department has managed all administrative functions internally. However, IRS compliance requirements have become increasingly complex, involving frequent plan document updates, transaction monitoring, and expanded audit processes.

To address these challenges, RCSD recommends engaging a Third-Party Administrator (TPA). Over 90% of California school districts currently use a TPA for retirement plan administration. Transitioning to a TPA is projected to save RCSD more than 250 staff hours annually.

Services to be Outsourced to NBS

- Annual contribution audits
- Transaction approvals (distributions, rollovers, loans, etc.)
- Common Remitter services
- Consolidation and management of Salary Reduction Agreement (SRA) forms
- Universal employee notifications

The fees for each plan are as follows:

403b:

- Initial plan document charge - Waived
- Annual document maintenance fee - \$250 (Vendor has indicated that this fee will be waived based on the size of our district)
- Monthly administrative fee (charged to vendors) - \$2.00 per month/per participant

457b:

- Initial plan document charge - \$450.00 (Paid by RCSD)
- Annual document maintenance fee - Waived
- Monthly administrative fee (charged to vendors) - \$3.00 per month/per active contributor

Participant Administrative services are collected directly from the investment providers for the 403b and 457b plans. Most investment providers cover this fee. Participants with providers who do not cover the fee will be notified of the change.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [NBS Document Authorization for 403\(b\) & 457\(b\) Plans](#)

 [Res 6 Approval of TPA_NBS](#)

10. Action Items (Action Required) - 25 min

1. Readoption of the Local Control and Accountability Plan (LCAP) for the 2025/2026 School Year
Readopt the LCAP for the 2025–2026 school year because the required percentage for unduplicated pupils was not met in the June 26, 2025, adoption. Allocation amounts for actions remain unchanged; only the funding sources were adjusted to ensure the required contribution percentage for unduplicated pupils is met.

It is the Administration's recommendation that the School Board approve the readoption of the 2025-2026 SY Local Control and Accountability Plan (LCAP).

The LCAP is a critical part of the Local Control Funding Formula (LCFF). Funds are expected to be

principally directed toward the success of English Learners, Foster Youth, Homeless, Low Income students, and Special Education students. The state requirements for Stakeholder Engagement in the LCAP development are:

The District must consult with the following required groups for the development of its LCAP

- Teachers, principals, administrators, other school personnel, local bargaining units, pupils, and parents

The School Board must:

- Hold at least one public hearing with an opportunity for public comment and recommendations regarding the specific actions and expenditures proposed in the LCAP
- Adopt the LCAP and the district's budget at a separate public meeting

RCSD has engaged parents, educators, employees, union members, students, and the community to create the 2025-2026 LCAP through a series of meetings and an analysis of local data.

The Local Control and Accountability Plan (LCAP) requires readoption because it did not meet the Minimum Proportionality Percentage (MPP) requirement at the time of the Board's June 25, 2025, adoption. While the District's system initially reflected compliance at 14.3% MPP, a calculation discrepancy occurred during the PDF generation process. This error was not identified until the County Office of Education review, prompting the need for readoption to ensure full compliance.

Current changes made to the LCAP to meet the Minimum Proportionality Percentages Pg.9 CA dashboard data from 2023 was added.

Pg. 31 Action 1.2 quantity was updated from \$40,000 to \$49,000

Pg. 33 Action 1.6 quantity decreased from \$3,480,996 to \$3,380,996

Pg. 42 Action 2.11 increases from \$750,000 to \$831,000

Pg. 43 Action 2.2 decreased from \$332,000 to \$272,500

Pg. 97 Use of grant funding to show support for Unduplicated Pupils is now filled out.

Pg. 103 Contributing Action Table Planned Percentage to Increase or Improve Services for the Coming School Year increases from 12.751% to 13.767% (MPP requirement)

The total revenue projected for Redwood City Elementary School District is \$133,733,052, of which \$102,390,348 is Local Control Funding Formula (LCFF), \$17,030,409 is other state funds, \$10,557,501 is local funds, and \$3,754,794 is federal funds. Of the \$102,390,348 in LCFF Funds, \$10,631,496 is generated based on the enrollment of high needs students (foster youth, English learners, and low-income students). The projected percentage to increase or improve services for the unduplicated pupils is 13.76%

Prepared by: Anna Herrera, Assistant Superintendent Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

 [2025-2026 Local Control Accountability Plan \(LCAP\) readoption](#)

2. Approval of the Expanded Learning Opportunities Program Guide for 2025-2026

This memo serves to formally document the School Board's approval of the Expanded Learning Opportunities Program Guide for 2025-2026. This guide serves as an official document to ensure that ELOP is aligned with the district's goals and complies with CDE requirements.

It is the Administration's recommendation for the School Board to approve the Expanded Learning Opportunities Program Guide for 2025-2026.

The Expanded Learning Opportunities Program (ELOP) Guide will support LEAs in developing a program plan, as required by EC Section 46120(b)(2). The ELOP plan outlines how Redwood City

School District will provide students with daily after-school and summer programming. It details the structure, priorities, and partnerships that will ensure programs deliver academic support, enrichment, and Social and Emotional Learning (SEL) opportunities. This plan demonstrates how ELOP resources will be used to expand learning time, promote equity and access, and align with the district's goals for student success and family engagement.

There is no financial impact in the approval of the Expanded Learning Opportunities Program Guide for 2025-2026.

Prepared by: Michelle Griffith, Director of Community Schools & Partnerships Department

Approved by: John R. Baker, Ed.D., Superintendent

 [RCSD Program Plan 2025-2026](#)

3. Adoption of Resolutions 4 and 5, Approval of Sole Sourcing Resolution and Resolution to Authorize Technology Procurement under PCC 20118.2 for EV Charging Stations Across District Sites

It is the Administration's recommendation that the School Board adopt Resolutions 4 and 5, approval for the EV charging hardware and software Sole Source Resolution and to authorize the technology procurement under PCC 20118.2.

RCSD has been a pioneer in debuting electric vehicles (EVs) and EV charging. The District has installed close to 100 public-facing chargers and operates seven (7) electric buses and associated chargers. As an early adopter, RCSD is facing changes as the market fluctuates and some companies exit the market. On April 30, 2025, Shell Recharge, the company providing software services to operate the public-facing EV chargers at six (6) school sites, eliminated this service across the United States. In early 2025, RCSD explored replacement software providers that could operate on the two types of existing hardware currently installed. RCSD would like to prioritize and set a District standard for a software vendor that is well-established, has proven success with other school districts, and can operate the public-facing and school bus chargers in the future. Through this process, RCSD identified PowerFlex as an ideal software solution.

PowerFlex has already been selected for Roy Cloud School and Hoover School, which will have new EV Chargers installed as part of the solar installations. Without a Sole Source resolution in place, the District could end up with varying hardware and software across the District, which would increase staff time to maintain different hardware and communicate with different vendors for updates, maintenance, and repairs.

RCSD determined that few software vendors support one of the existing hardware, EVBox, and that those chargers may become challenging to maintain because they are no longer available on the market. The recommendation is to replace those chargers, which will avoid future issues and allow the District to use PowerFlex at those sites.

Resolution 4 is to approve a Sole Source Resolution to set PowerFlex as the District standard software for EV Chargers and associated compatible hardware.

Resolution 5 authorizes Technology Procurement under Public Contract Code 20118.2, allowing RCSD to release a Request for Proposals for PowerFlex software across the District and hardware to replace the existing EVBox chargers at three sites.

If approved, RCSD would release a Request for Proposals. Then, return to the Board to demonstrate that PCC 20118.2 procedures were followed and put forward a Resolution

Approving Technology Contract and Making Findings for Basis of Award.

Hardware replacement at three sites:	\$112,000.00
3-year software services at eight sites:	72,360.00
Total:	\$184,360.00

Prepared by: Martín Cervantes, Director of Facilities

Approved by: John R. Baker, Ed.D., Superintendent

 [Resolution No. 4_Solar Source](#)

 [Resolution No. 5_Authorizing Technology Procurement](#)

4. Adoption of Resolution No. 7, Approval of Education Code and Title V Options for Teaching Assignments

Each teacher on the attached list has met the requirement(s) for subject matter competence and possesses the required skills and preparation to teach the proposed assignment.

It is the Administration's recommendation that the School Board adopt Resolution No. 7, Education Code and Title V Options for the following teaching assignments for the 2025-26 school year. **This item must be approved as an Action Item.**

Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA. LAOs require the teacher serving on the LAO to give their consent for the assignment and LAOs pertaining to teachers are for general education assignments only and cannot be used for special programs such as Special Education, Career Technical Education, or English Learner Assignments. For LAOs that require governing board authorizations, the placement should be approved by the governing board prior to the start of the assignment. This is because educators placed in classrooms without board approval have not begun serving based on the LAO, and are in fact misassigned. These educators will remain misassigned until the board approval is in place. Misassignments should be corrected within 30 Calendar days. As well, governing board approval is required annually. This is intended to guarantee transparency in assignments, as board agendas are public and accessible to parents and stakeholder groups.

Each teacher on the attached list has met the requirement(s) for subject matter competence and possesses the required skills and preparation to teach the proposed assignment. Their flexibility to work outside of their credential authorization allows the district to staff middle schools appropriately as the number of students at a given site fluctuates each year changing the annual site-based credential requirements necessary to deliver appropriate services to students. Because the middle school master schedule needs to accommodate student needs and enrollment numbers, the need for occasional Ed Code waivers applies. This is a yearly approval process and most of the teachers listed have taught these subject matters for many years. Additional requests may be presented to the Board for approval at later dates to accommodate changes in scheduling, elective classes, or new hires who may need an Ed Code Waiver.

The Deputy Superintendent is satisfied that each of the teachers on the attached list has adequate knowledge of each subject to be taught.

EC 44256(b) expands the authorization for the holder of a Multiple Subject or a Standard Elementary Teaching Credential to teach in a departmentalized setting below grade 9.

T5 80005(b) expands the authorization for the holder of a California teaching credential to teach subject matter classes that do not fall within or are not directly related to the broad subject areas listed on their documents.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_Resolution No. 7 - Ed Code and Title 5 2025_2026.docx](#)

 [_List of Employees- Approval of Education Code and Title V - 8.27.25](#)

11. Board and Superintendent Reports - 10 min

The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

12. Information

1. Information on San Mateo County Investment Fund - July 2025

In compliance with Education Code requirements, all district funds are deposited into the County Treasury, pooled with other public agencies in the County Investment Pool. The County Treasurer manages investment decisions, and earnings or losses are distributed proportionally to participants, a standard practice among San Mateo County school districts.

Pursuant to Education Code Sections 41001 and 41002, all funds received by or apportioned to a school district must be deposited into the county treasury and credited to the appropriate district fund.

In accordance with Education Code Section 41015, a school district may invest all or a portion of the funds held in a Special Reserve Fund, as well as any surplus monies not immediately needed for operational purposes, in authorized investments outlined in Government Code Sections 16430 and 53601.

Historically, school districts in San Mateo County, including this District, have deposited all funds with the County Treasury. The County Treasurer has managed investment decisions on behalf of the districts, a practice that is common throughout California. These district funds are pooled with those of other public agencies in the County Investment Pool, with earnings and losses distributed proportionally based on each participant's investment share.

Gross pool earnings for

Month ending July 31, 2025: 4.021%

The current average maturity of the portfolio is 2.44 years, with an average duration of 2.18 years. The portfolio continues to hold no derivative products.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

[July 2025 Month End Report](#)

[Investment Reports and the Compliance Reports](#)

13. Correspondence

The Board of Trustees regularly receives written correspondence from members of the community,

staff, or partner agencies. This agenda item is provided to formally acknowledge receipt of these communications and, when appropriate, to make them part of the official record.

14. Other Business/Suggested Items for Future Agenda

The attached Schedule of Agenda Items for the 2025–26 School Board meetings serves as a planning tool and will continue to be reviewed and updated regularly to ensure alignment with district priorities and timelines.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 Schedule of Board Agenda Items](#)

15. Board of Trustees Meeting Calendar - 1 min

The proposed 2025–2026 Board Meeting Calendar is attached.

This calendar outlines the scheduled regular meetings of the Board for the upcoming school year and serves as a planning tool for trustees, staff, and the public. Please note that the calendar may be updated periodically as needed to reflect changes in scheduling or district priorities.

Changes to the calendar: None.

Upcoming Board Meetings:

Date/ Time	Meeting Type
September 10, 2025	Regular
Thursday, September 18, 2025	Regular

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 RCSD Board Meeting Calendar](#)

16. Adjournment (Action Required)

Motion to adjourn the meeting.