

AGENDA

EDUCATING EVERY CHILD FOR SUCCESS

REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

TELECONFERENCE MEETING

<https://rcsdk8-net.zoom.us/j/85007804908>

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MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

ENGLISH

<https://forms.gle/h5bzxMJ19kQw264A8>

SPANISH

<https://forms.gle/fuoEwoNJnq3NNbsZA>

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The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.

If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: [rcsdguest](#) (no password required).

1. Call to Order - 1 min

1. Roll Call

2. Welcome - 1 min

1. Welcome by the School Board President, Mike Wells

3. Changes to the Agenda - 1 min

1. Additions, Deletions, or Modifications to the Agenda

4. Approval of Agenda - 1 min

1. Approval of Agenda
Motion to approve the agenda as submitted or amended.

5. Oral Communication

1. If you have public comment related to a Regular Board Meeting item, please post it on the links

available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.

Public Comment Links:

English:

<https://forms.gle/h5bzxMJ19kQw264A8>

Spanish:

<https://forms.gle/fuoEwoNjNq3NNbsZA>

6. Approval of Bond Program Consent Items - 1 min

1. Approval of the Agreements for Special Inspection and Testing Services with Applied Materials and Engineering for the HVAC Upgrade projects at Taft, Roosevelt, Hoover, and Adelante Selby
It is the Bond Program Team's recommendation that the School Board approve the Special Inspection and Testing Services agreements with Applied Materials and Engineering for the HVAC Upgrade projects at Taft, Roosevelt, Hoover, and Adelante Selby.

On June 11, 2025, the Board of Trustees approved the Guaranteed Maximum Price (GMP) for Blach Construction to begin constructing the HVAC Upgrade Projects at Taft, Roosevelt, Hoover, and Adelante Selby.

As part of the construction process, Special Inspection and Testing of materials is required to ensure compliance with the California Building Code and the standards set by the Division of the State Architect (DSA). These inspections verify the quality and safety of structural components such as welding, concrete, mechanical systems, and anchorage, and are essential for DSA certification and project close-out. Engaging a certified Special Inspection and Testing firm at this stage will help maintain the construction schedule, ensure code compliance, and support successful project delivery.

The cost is \$7,114 per site, for a total of \$28,456, to be funded through Measure S Bond proceeds.

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Interim Bond Director; Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Adelante Selby Special Inspection & Testing Agreement](#)

 [Hoover Special Inspection & Testing Agreement](#)

 [Roosevelt Special Inspection & Testing Agreement](#)

 [Taft Special Inspection & Testing Agreement](#)

2. Approval of the Agreements for Commissioning Services with Cypress Engineering Group for the HVAC Upgrade projects at Taft, Roosevelt, Hoover, and Adelante Selby

It is the Bond Program Team's recommendation that the School Board approve the Commissioning services agreement with Cypress Engineering Group for the HVAC Upgrade projects at Adelante Selby, Hoover, Roosevelt and Taft Schools.

On June 11, 2025, the Board approved the Guaranteed Maximum Price (GMP) for Blach Construction to start construction on the HVAC Upgrade projects at Adelante Selby, Hoover, Roosevelt, and Taft Schools.

What does “commissioning” mean?

- A documented, third-party quality-assurance process that begins in design and continues through occupancy.
- Verifies that each HVAC component and control sequence performs as intended, produces

required ventilation and temperature, and can be operated and maintained by district staff.

- Delivers three core products:
 1. Owner’s Project Requirements (OPR) – your statement of needs and performance targets.
 2. Functional performance testing – field tests that prove the equipment and controls work under real-world conditions.
 3. Systems manual & staff training – living documents and in-person sessions so your maintenance team can keep the systems tuned.

Why does it matter for K-12 learning environments?

- Indoor air quality and student outcomes – Properly commissioned systems meet ASHRAE 62.1 ventilation rates, and maintain CO₂ below 1,100 ppm
- Energy & carbon savings – Typical Cx studies in California show 10-20 % whole-building energy savings, with paybacks of 2-4 years. Every uncontrolled hour of heating or cooling adds cost that never makes it into the classroom.
- Risk control – Cx catches design and installation errors (wrong damper actuator, missing sensors, unsafe duct clearances) before they turn into change orders, or warranty disputes

Commissioning is required under Title 24 and ensures that properly functioning HVAC systems are in place to enhance the learning environment.

Adelante Selby	\$19,000
Hoover	\$19,600
Roosevelt	\$16,800
Taft	\$16,000
Total	\$71,400

The services will be paid out of the Measure S Bond fund.

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Eric Van Pelt, Executive VP, VPCS

Reviewed by: Martin Cervantes, Interim Bond Director; Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Adelante Selby CX Agreement-signed](#)

 [Hoover CX Agreement-signed](#)

 [Roosevelt CX Agreement-signed](#)

 [Taft CX Agreement-signed](#)

7. Bond Program Action Items

1. Approval of HVAC Upgrade Projects Phase II: Kennedy Middle School, Orion Alternative School, and Clifford School

It is the Bond Program Team's recommendation to approve the HVAC Upgrade Projects Phase II at Kennedy Middle School, Orion Alternative School, and Clifford School.

On June 11, 2025, the Board of Trustees approved the Final Facilities Master Plan (FMP) and the Guaranteed Maximum Price for Phase I of the HVAC Upgrade Project at Adelante Selby, Hoover, Roosevelt, and Taft Schools.

With these approvals in place, the Bond Program Team recommends moving forward with planning and design for Phase II of the HVAC upgrades, targeted for completion in Summer 2026. Phase II will focus on Kennedy Middle School, Orion Alternative School, and Clifford School—sites identified in the FMP as priorities for modernization of existing buildings with no planned demolition. This alignment enables the District to proceed efficiently while continuing

development of the Implementation Plan and Project Prioritization process.

Pending Board approval, the Bond Program Team will immediately issue a Request for Proposals (RFP) for architectural services from the Board-approved pool. Early initiation of this process will help mitigate risks associated with DSA review timelines and equipment procurement delays.

Measure S Funded

School Site	Construction Estimate
Kennedy	\$6,000,000
Clifford	\$5,500,000
Orion	\$5,500,000
Total	\$17,000,000
25% Soft Costs	\$4,250,000
Project Total	\$21,250,000

Prepared by: Nick Olsen, Bond Program Manager, VPCS; Eric Van Pelt, Executive VP, VPCS
Reviewed by: Martin Cervantes, Interim Bond Director; Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

8. Discussion Items - 45 min

1. Discussion on Local Indicator Measurement for the California School Dashboard

For the past several years, the California School Dashboard has displayed the results of multiple measures that assess how local educational agencies (LEAs) and schools are meeting the needs of their students. As part of California's accountability system, the Dashboard contains reports that display performance on a set of state and local measures to assist districts in identifying strengths, challenges, and areas in need of improvement.

RCSD has complied with the CDE requirement to have in place a process to measure progress toward local indicators using approved standards that support local educational agencies (LEAs) in measuring and reporting their progress. The local indicator data is not collected at the state level and, therefore, is left to the LEAs to monitor progress.

The local indicator process requires that LEAs:

1. Measure LEA progress based on locally available data;
2. Present findings at a regularly scheduled meeting of the local governing board;
3. Share results with stakeholders and the public through the California School Dashboard.

For each applicable local indicator, RCSD will assign one of three performance levels:

- Met
- Not Met
- Not Met for Two or More Years

To inform this year's reporting, a survey was administered in spring 2025 to staff and parents. The results of that survey are included in the attachment and provide the basis for evaluating progress toward our local indicators.

This item is presented for discussion only. Staff will review the survey data and the draft ratings for each local indicator, answer questions, and receive feedback from the Board, prior to uploading to the California Dashboard in the fall.

None.

Prepared by: Anna Herrera, Assistant Superintendent, Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

 [Local Indicators 24-25](#)

2. Second Reading and Discussion of Board Policy/Administrative Regulation 5123: Promotion/Acceleration/Retention

It is the Administration's recommendation that the School Board read and discuss Board Policy and Administrative Regulation 5123: Promotion/Acceleration/Retention.

This policy was first discussed at the June 11, 2025, board meeting. The highlighted portions and new edits on the attached document reflect the discussion and were reviewed again by the Board Policy Committee.

This policy and regulation will be brought back for final approval in August 2025.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [AR 5123_Promotion_Acceleration_Retention - For Reference Only - Second Reading](#)

 [BP 5123_Promotion_Acceleration_Retention - Second Reading](#)

9. Approval of Consent Items - 1 min

1. Approval of the Contract with Newsela for the 2025-2026 School Year

It is the Administration's recommendation that the School Board approve the Newsela contract for the 2025-2026 school year.

Newsela is an instructional content platform that provides engaging, standards-aligned texts across multiple subjects, including English Language Arts, Social Studies, Science, and Social-Emotional Learning. The platform allows educators to differentiate instruction by offering articles at various reading levels, helping meet the diverse learning needs of students.

RCSD has successfully utilized Newsela in past years to support literacy development, student engagement, and curriculum implementation across grades 3-8. Articles and stories can be used to supplement any content area, but are mainly used for reading, writing, and social studies.

Newsela helps with improving motivation, learning strategies, engagement, vocabulary, and comprehension outcomes for students. Newsela unites high-interest content at multiple reading levels with accompanying assessments and reading activities that share insights designed for teachers and learners. Each article in Newsela has an associated quiz with questions aligned to standards, thereby assuring district administrators that the content is appropriate while also saving teachers valuable time in finding instructional content. Teachers and instructional staff have reported positive outcomes using the platform to support reading comprehension, vocabulary acquisition, and cross-curricular content integration.

\$78,000 AMIM (Arts, Music, and Instructional Materials Grant)

Prepared by: Anna Herrera, Assistant Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [Redwood City Elementary School District-Quote Q-150563 \(5\)](#)

2. Approval of the Federal Addendum to the 2025 LCAP

It is the Administration's recommendation that the School Board discuss and approve the 2025-26 RCSD LCAP Federal Addendum.

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible Local

Educational Agencies have the opportunity to meet the Local Educational Agency (LEA) Plan provisions under the Every Student Succeeds Act (ESSA) for alignment of federal funding to the LCAP.

The LCAP Federal Addendum must be completed, approved, and submitted to the California Department of Education to apply for ESSA funding. Each provision for each program the LEA is applying for must be completed in a narrative that describes the implementation plan.

The LCAP committee (that includes DELAC members) will review the LCAP Federal Addendum and update it as necessary during the school year to include Federal Funds.

The ESSA funds are supplemental to the state funds; therefore, RCSD addresses items not specifically mentioned in the LCAP. The LCAP Federal Addendum addresses the provisions for:

Title I, Part A

- Educator Equity
- Parent and Family Engagement
- Schoolwide programs for neglected children or delinquent children
- Homeless Students
- Grade Transitions for Students

Title II, Part A

- Professional Growth and Improvement
- Consultation to Support Continuous Improvement

Title III, Part A

- Professional Development
- Enhanced Instructional Opportunities
- English Proficiency and Academic Achievement

Title IV, Part A

- Access to a well-rounded education for all students
- Healthy and safe school environment
- Access to personalized learning experiences

\$1,033,326

Prepared by: Katherine Rivera

Approved by: John R. Baker, Ed.D., Superintendent

 [_2025_LCAP_Federal_Addendum_Redwood_City_Elementary_School_District_20250610](#)

3. Approval of the Agreement between the Redwood City School District and Boys & Girls Clubs of the Peninsula for Summer 2025 and the 2025-2026 School Year

It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Boys & Girls Clubs of the Peninsula for Summer 2025 and the 2025-2026 school year.

Goals: Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.

This agreement is entered into by the Redwood City School District and the Boys & Girls Clubs of the Peninsula to provide extended day learning enrichment programming at the following school sites: Garfield, Hoover, McKinley Institute of Technology (MIT), Kennedy, and Taft. The contract

covers both Summer 2025 programming—offered exclusively at MIT and Garfield—and the 25/26 academic year programming, which will be delivered across all five sites. The combined target enrollment for Summer 2025 and the 25/26 School year is 1,300 students. The term of this agreement is from June 16, 2025, through June 30, 2026, aligning with the Community Schools Department’s grant timelines and payment cycles, with payment for services starting July 1, 2025.

The attached contract states that services will begin on June 16, 2025; however, the 2024-2025 contract is effective through June 30, 2025. Payments under the new contract will begin on July 1, 2025.

The contract amount is not to exceed \$2,000,000.00

The funding will come directly from After School Education & Safety (ASES) and Expanded Learning Opportunities Program (ELO-P) Grants, with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships

Approved by: John R. Baker, Ed.D., Superintendent

 [Boys and Girls Club 25.26](#)

4. Approval of the Agreement between the Redwood City School District and Redwood City, PAL for the 2025-2026 School Year

It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Redwood City, PAL for the 2025-2026 school year.

This agreement is entered into by and between the Redwood City School District and Redwood City PAL to deliver expanded day learning and enrichment programming at Clifford, Hoover, and PAL at Taft. The combined target enrollment across all sites is 410 students. The term of this agreement shall run from August 11, 2025, through June 30, 2026, aligning with the grant and payment cycles established by the Community Schools Department.

The contract amount is not to exceed \$1,083,500.00.

The funding will come directly from the Expanded Learning Opportunity Program Grant (ELO-P) with no financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships

Approved by: John R. Baker, Ed.D., Superintendent

 [PAL Agreement 25.26](#)

5. Approval of the Agreement between Redwood City School District and Komir Minds LLC

It is the Administration's recommendation that the School Board approve the agreement for Komir Minds LLC for professional development and coaching for administrators and teaching staff for the 2025-26 school year.

Komir Minds LLC is an education consulting firm based in Irvine, California. The organization focuses on advancing equity, innovation, and excellence in K–12 education through professional development, instructional and leadership coaching, curriculum design, and tools tailored for multilingual learners. They also offer strategic planning support and are expanding into publishing to amplify educator voices and promote culturally sustaining practices.

This agreement is made between the Redwood City School District and Komir Minds LLC to provide instructional coaching and professional development services to district administrative and instructional staff. The focus of the services will be on strengthening both Integrated and

Designated English Language Development (ELD) practices across school sites. Komir Minds LLC will support staff through workshops, coaching cycles, and planning sessions that align with state ELD standards and the district's strategic goals for improving outcomes for English learners. The term of this agreement is from July 1, 2025, through June 30, 2026.

\$272,500 to be paid out of Title III and AMIM Grant Funds.

Prepared by: Katherine Rivera, Director of Multilingual English Learner and Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

 [Komir Minds Contract 25.26](#)

6. Approval of the Renewal of Terms for Citizens' Bond Oversight Committee Members

It is the Administration's recommendation that the School Board approve the renewal of the Citizens' Bond Oversight Committee members for an additional two-year term from July 1, 2025, to June 30, 2027.

In accordance with Education Code Section 15282 and the bylaws of the Citizens' Bond Oversight Committee (CBOC), members are appointed by the Board of Trustees for a two-year term and may serve up to three consecutive terms. The terms of several current members will expire on June 30, 2025. To ensure continuity and compliance with legal and governance requirements, staff recommends renewing the terms of eligible and willing committee members for an additional two-year term, effective July 1, 2025, through June 30, 2027.

The following members are eligible for renewal and have expressed interest in continuing their service:

- Janet Borgens, Senior Citizen Organization, 1st term expires June 30, 2025
- Jennifer Givens, Parent/Guardian Member, 2nd term expires June 30, 2025
- Carl Landers, Parent/Guardian/PTA Member, 2nd term expires June 30, 2025
- Karl Metz, Member at Large, 2nd term expires June 30, 2025
- Jitpal Sahai, Parent/Guardian Member, 2nd term expires June 30, 2025

All renewing members meet the statutory requirements for service and bring valuable experience and continuity to the oversight of Measure S bond expenditures.

Background

The CBOC must consist of at least seven members, as Education Code Section 15282 requires. On June 16, 2021, the Board of Trustees approved expanding the committee from seven to nine members. Membership categories must include representatives from the following stakeholder groups:

- **Business Community Representative** – A member active in a business organization representing the local business community.
- **Senior Citizen Organization Member** – A member active in a senior citizens' organization.
- **Taxpayer Organization Member** – A member active in a bona fide taxpayers' organization.
- **Parent/Guardian Representative** – A parent or guardian of a child enrolled in the school district.
- **Parent/Guardian & PTA/School Site Council Representative** – A parent or guardian of a child enrolled in the school district who is also active in a parent-teacher organization (e.g., PTA or school site council).

Currently, RCSD is seeking to fill the following vacancies:

- **Business Community Representative** – A member active in a business organization representing the local business community.
- **Taxpayer Organization Member** – A member active in a bona fide taxpayers' organization.

Upon approval of the proposed renewals, the composition of the CBOC for Measures T and S will be as follows:

- Jacqueline Rodriguez Luna, Parent/Guardian, 2nd term expires June 30, 2026
- Rick Hunter, Member at Large, 1st term expires June 30, 2026
- Janet Borgens, Senior Citizen Organization, 2nd term expires June 30, 2027*
- Jennifer Givens, Parent/Guardian Member, 3rd term expires June 30, 2027*
- Carl Landers, Parent/Guardian/PTA Member, 3rd term expires June 30, 2027*
- Karl Metz, Member at Large, 3rd term expires June 30, 2027*
- Jitpal Sahai, Parent/Guardian Member, 3rd term expires June 30, 2027*

**Pending approval*

None.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [CBOC Membership June 2025](#)

7. Approval of the MOU between Sequoia Healthcare District and Redwood City School District for the 2025-26 School Year

It is the Administration's recommendation that the School Board approve the MOU between the Sequoia Healthcare District (SHD) and the Redwood City School District (RCSD) for the 2025-2026 school year.

The Healthy Schools Initiative (HSI) by the SHD supports the mental, social, and physical health of students to increase student achievement in the RCSD. The goals of the HSI MOU are to improve existing health and safety programs and policies. This is done by enhancing the safety and well-being of students, staff, and families by communicating and implementing newly adopted distinct wellness policies; engaging the school community in promoting healthy behaviors; and sharing best practices between the partnership between SHD and district programs. Together, we will also address social-emotional development and mental health for students TK-8 through additional counseling services.

This MOU will help fund the Director of Health and Wellness and three District Registered Nurses, who will share the responsibilities in attaining the goal in the proposal. Contracted counseling, physical education, and parent education programs will be funded through this effort for the 2025-2026 school year. Funding to community partners that serve RCSD will also be paid directly to those agencies through the SHD. The period of this contract begins July 1, 2025, and ends June 30, 2026.

The Sequoia Healthcare District's Healthy Schools Initiative will fund \$937,369 directly to the Redwood City School District.

Prepared by: Patrinia Redd, Director of Health and Wellness

Approved by: John R. Baker, Ed.D., Superintendent

 [Sequoia Healthcare 25-26](#)

8. Approval to Purchase Additional Heggerty Supplemental Curriculum Kits for the 2025-2026 School Year

It is the Administration's recommendation that the School Board approve the additional purchase of Heggerty supplemental curriculum kits for the 2025-2026 school year.

Phonemic awareness is a critical foundational skill for reading success, particularly in early grades. The Heggerty curriculum offers a structured, research-based approach that supports students in developing the ability to hear, identify, and manipulate individual sounds in spoken words.

To enhance equitable access to high-quality instruction, additional kits are needed to support Tier 1 instruction in Bilingual and Special Education settings. This purchase aligns with the district's literacy initiative and Multi-Tiered System of Supports (MTSS) by ensuring Tier 1 instruction includes explicit daily practice in phonemic awareness. It also supports the needs of our English Learners and students at risk of reading difficulties.

The Heggerty Phonemic Awareness Curriculum includes:

- Daily scripted lessons (10–12 minutes per day)
- Separate versions tailored for Pre-K, Kindergarten, Primary (1st/2nd), and Bridge the Gap (intervention)
- Digital access and teacher training materials

\$63,283.77 AMIM (Arts, Music, and Instructional Materials grant)

Prepared by: Anna Herrera, Assistant Superintendent, Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

 [_Renewal_Redwood City Elementary School District_2025_BTR_K-2_myHeg \(Woo #1573159\)_Quote_Update](#)

9. Second Reading and Approval of Board Policy/Administrative Regulation 1250: Visitors/Outsiders

It is the Administration's recommendation that the Board read and approve Board

Policy/Administrative Regulation 1250: Visitors/Outsiders

This policy was discussed at the June 11, 2025 board meeting.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_AR 1250_Visitors_Outsiders - For Reference Only - Second Reading](#)

 [_BP 1250_Visitors_Outsiders - Second Reading](#)

10. Second Reading and Approval of Board Policy 5131.8 Mobile Communication Devices

It is the Administration's recommendation that the Board read and approve Board Policy 5131.8

Mobile Communication Devices

This policy was discussed at the June 11, 2025, board meeting. Sentences highlighted in the attached document are the result of the discussion from the first reading.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [_BP 5131.8_Mobile Communication Devices - Second Reading](#)

11. Approval of Joint Use Agreement Lease Renewal between Touchstone Learning and RCSD

It is the Administration's recommendation that the School Board approve the Joint Use Agreement Lease Renewal between Touchstone Learning and RCSD for leased space on the District's Hawes Elementary School campus located at 909 Roosevelt Avenue.

On February 5, 2020, the School District approved a Joint Use Agreement with Touchstone Learning to lease the Library Media Center on the Hawes School Campus. The term for the current agreement ends on June 30, 2025. The renewal will begin on July 1, 2025, and end on June 30, 2030.

The rental rate will be \$3.50 per monthly square foot through June 30, 2026; thereafter, the use rate will escalate annually according to CPI.

Touchstone Learning will remain responsible for routine and deferred maintenance and security of the leased premises, as will the costs of compliance with health orders. Utilities, phone, internet, maintenance of exterior premises or shared areas, and similar fees will be apportioned among all property occupants based on the total building square footage used (10.3% for Touchstone Learning).

Lease income will supplement the District's general fund resources.

909 Roosevelt Avenue - 3,277 Square Feet

	Per Square Foot	Monthly	Annually
Year 1	\$3.50	\$11,470	\$137,634
Year 2*	\$3.61	\$11,830	\$141,960
Year 3*	\$3.72	\$12,190	\$146,285
Year 4*	\$3.83	\$12,551	\$150,611
Year 5*	\$3.94	\$12,911	\$154,937

*Estimated based on the minimum increase per contract

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [Touchstone Learning Joint Use Agreement Lease Renewal](#)

10. Action Items - 1 hr

1. Approval of the Local Control and Accountability Plan (LCAP) for the 2025-2026 School Year
It is the Administration's recommendation that the School Board approve the RCSD Local Control and Accountability Plan for the 2025-2026 School year.
The LCAP is a critical part of the Local Control Funding Formula (LCFF). Funds are expected to be principally directed toward the success of English Learners, Foster Youth, Homeless, Low Income students, and Special Education students. The state requirements for Stakeholder Engagement in the LCAP development are:
 - The District must consult with the following required groups for the development of its LCAP
 - Teachers, principals, administrators, other school personnel, local bargaining units, pupils, and parents
 - The School Board must:
 - Hold at least one public hearing with an opportunity for public comment and recommendations regarding the specific actions and expenditures proposed in the LCAP
 - Adopt the LCAP and the district's budget at a separate public meeting

RCSD has engaged parents, educators, employees, union members, students, and the community to create the 2025-2026 LCAP through a series of meetings and an analysis of local data.

The final draft of the LCAP was brought for public hearing to the June 18, 2025, School Board meeting.

The total revenue projected for Redwood City Elementary School District is \$133,733,052, of which \$102,390,348 is Local Control Funding Formula (LCFF), \$17,030,409 is other state funds, \$10,557,501 is local funds, and \$3,754,794 is federal funds. Of the \$102,390,348 in LCFF Funds, \$10,631,496 is generated based on the enrollment of high needs students (foster youth, English learners, and low-income students). The projected percentage to increase or improve services for the unduplicated pupils is 14.021%.

Prepared by: Anna Herrera, Assistant Superintendent, Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

 [_LCAP](#)

[Final_Local_Control_and_Accountability_Plan_Redwood_City_Elementary_School_District_20250620](#)

 [_LCAP_Final_Update_June_24,_2025](#)

[2025_Local_Control_and_Accountability_Plan_Redwood_City_Elementary_School_District_20250624](#)

2. Approval of the 2025-2026 Proposed Budget for Redwood City School District

It is the Administration's recommendation that the School Board approve the 2025-2026 Proposed Budget for Redwood City School District.

On June 18, 2025, the Governing Board held a public hearing on the proposed 2025-26 budget, consistent with Education Code requirements for public disclosure and community input. The presentation reviewed the budget assumptions used to develop projected revenues and expenditures for the 2025-26 fiscal year, along with multi-year projections for 2026-27 and 2027-28. These assumptions reflect the most current information available from state and local sources and are aligned with the District's strategic priorities and operational commitments.

Since the June 18 hearing, no revisions have been made to revenue or expenditure projections across all district funds. The proposed budget remains consistent with the version publicly presented and discussed.

The attached documents include the 2025-26 Proposed Budget, multi-year financial projections, and all state-required Standardized Account Code Structure (SACS) reports and supplemental materials, which provide transparency and accountability in the District's fiscal planning.

Projected General Fund revenues for 2025-26 total \$148,733,052 (including the transfer from Fund 25), with expenditures of \$151,467,845. The projected ending fund balance is \$9,082,285.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [_2025-26_Proposed_Budget_Final](#)

 [_2025-26_Budget_Presentation_6.25.25](#)

3. Adoption of Resolution No. 26, The Education Protection Account for Fiscal Year 2025-26

It is the Administration's recommendation that the School Board adopt Resolution No. 26 for the 2025-26 Education Protection Account.

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, was approved by voters on November 6, 2012. It temporarily increased the state sales tax and personal income tax rates for high-income earners, with the resulting revenue deposited into the Education Protection Account (EPA).

In accordance with Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts must determine how EPA funds are used at the school level, with the following requirements:

- The governing board must approve the spending plan at a public meeting.
- EPA funds cannot be used for administrative salaries, benefits, or other administrative costs.
- Each year, the agency must publicly post the amount received and how the funds were spent.

The Redwood City School District will use its EPA funds to support salaries and benefits for classroom teachers.

The estimated Education Protection Account (EPA) funding for the 2025–26 fiscal year is \$1,207,250.

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

 [_Resolution 26 Education Protection Account_25.26](#)

 [_EducationProtectionAccount 25.26](#)

4. Adoption of Resolution No. 27, Approval of Education Code and Title V Options for Teaching Assignments for the 2025-2026 School Year

It is the Administration’s recommendation that the School Board adopt Resolution No. 27, Education Code and Title V Options for the following teaching assignments for the 2025-26 school year.

Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA. LAOs require the teacher serving on the LAO to give their consent for the assignment and LAOs pertaining to teachers are for general education assignments only and cannot be used for special programs such as Special Education, Career Technical Education, or English Learner Assignments. For LAOs that require governing board authorizations, the placement should be approved by the governing board prior to the start of the assignment. This is because educators placed in classrooms without board approval have not begun serving based on the LAO, and are in fact misassigned. These educators will remain misassigned until the board approval is in place. Misassignments should be corrected within 30 Calendar days. As well, governing board approval is required annually. This is intended to guarantee transparency in assignments, as board agendas are public and accessible to parents and stakeholder groups.

EC 44256(b) expands the authorization for the holder of a Multiple Subject or a Standard Elementary Teaching Credential to teach in a departmentalized setting below grade 9.

EC 44258.2 allows the holder of a Single Subject or Standard Secondary Teaching Credential to be assigned to teach classes in grades 5 through 8 in a middle school.

EC 44831 allows the holder of a license issued by the Speech-Language Pathology and Audiology Board and has earned a master's degree in communication disorders to provide speech and language services.

T5 80005(b) expands the authorization for the holder of a California teaching credential to teach subject-matter classes that do not fall within or are not directly related to the broad subject areas listed on their documents.

T5 80020.4 allows the holder of a California teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching or the equivalent, to serve as a school site, school district, and or county staff developer in grades twelve and below, including preschool, and in classes organized primarily for adults.

Each teacher on the attached list has met the requirement(s) for subject matter competence and possesses the required skills and preparation to teach the proposed assignment. Their flexibility to work outside of their credential authorization allows the district to staff middle schools

appropriately as the number of students at a given site fluctuates each year changing the annual site-based credential requirements necessary to deliver appropriate services to students. Because the middle school master schedule needs to accommodate student needs and enrollment numbers, the need for occasional Ed Code waivers applies. This is a yearly approval process and most of the teachers listed have taught these subject matters for many years. Additional requests may be presented to the Board for approval at later dates to accommodate changes in scheduling, elective classes, or new hires who may need an Ed Code Waiver.

The Deputy Superintendent is satisfied that each of the teachers on the attached list has adequate knowledge of each subject to be taught.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [Resolution No. 27 - Ed Code and Title 5 2025_2026.docx](#)

 [Approval of Education Code and Title V Options for Teaching Assignments \(RES #27\)](#)

5. Approval of the 2025-2026 Consolidated Application for Federal Funding Programs

It is the Administration's recommendation that the School Board approve the 2025-2026 Consolidated Application for Funding, which includes the federal programs Titles I, II, III, and IV. The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program, detailing how the district plans to expend the funds.

Program entitlements are determined by formulas contained in the laws that created the programs. The district ensures that these funds are used to supplement the core curriculum and not supplant local funds, as required by law. The winter release of the application is submitted in January of each year and contains the district entitlements for each funded program. Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

As part of the ConApp process, the RCSD Board approves the 2025-26 Local Education Agency Plan. The online Consolidated Application is certified before the due date of June 30, 2026. Each school site also completed a board-approved Single Plan for Student Achievement that reflects the allocated funds from Title I and details how the school site plans to expend the funds following the legal requirements of the programs.

Categorical Aid Programs that are included in the Consolidated Application are:

- Title I, Part A, Basic Grant.
- Title II, Supporting Effective Instruction.
- Title III, Part A, Language Instruction for English Learners and Immigrant Students.
- Title IV, Part A, Student Support and Academic Enrichment.

The projected allocation is \$1,033,326.

Prepared by: Katherine Rivera, Director of Multilingual English Learners Department & Categorical Programs

Approved by: John R. Baker, Ed.D., Superintendent

 [2025-26 Application for Funding Data Entry \(CARS\) \(CA Dept of Education\)](#)

6. Approval of Local Interagency Agreement to Provide Education and Training to Credential Candidates

It is the Administration's recommendation that the School Board approve the attached interagency agreement to provide education and training to credential candidates.

This agreement is between the Redwood City School District and San Jose State University. The agreement describes and confirms the expectations and responsibilities regarding traditional clinical practice through which University students enrolled in a credentialing program will gain experience in the public school setting.

No financial impact to the District at this time.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [SJSU Teacher Education Intern MOU Draft](#)

7. Approval of Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

The attached Personnel Report includes personnel recommended for hire, personnel requesting leave of absence, and personnel leaving employment.

All positions are approved in the 2024-2025 budget.

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [Personnel Report 2024-2025 6.25.25](#)

11. Board and Superintendent Reports - 10 min

1. Report from Board Members and Superintendent

The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

None at this moment.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

12. Information

1. Information on San Mateo County Investment Fund - May 2025

Pursuant to Education Code Sections 41001 and 41002, all funds received by or apportioned to a school district must be deposited into the county treasury and credited to the appropriate district fund.

In accordance with Education Code Section 41015, a school district may invest all or a portion of the funds held in a Special Reserve Fund, as well as any surplus monies not immediately needed for operational purposes, in authorized investments outlined in Government Code Sections 16430 and 53601.

Historically, school districts in San Mateo County, including this District, have deposited all funds with the County Treasury. The County Treasurer has managed investment decisions on behalf of the districts, a practice that is common throughout California. These district funds are pooled with those of other public agencies in the County Investment Pool, with earnings and losses distributed proportionally based on each participant's investment share.

Gross pool earnings for

Month ending May 31, 2025: 4.078%

The current average maturity of the portfolio is 2.26 years, with an average duration of 2.02 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for the May 2025 Month End Report:
<https://www.smcgov.org/media/154506/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:

<https://www.smcgov.org/treasurer/investment-information>

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

13. Correspondence - 1 min

1. Correspondence

14. Other Business/Suggested Items for Future Agenda - 1 min

1. Possible Other Business/Suggested Items for Future Agenda

The following Schedule of Agenda Items for the 2024-25 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [24-25 Schedule of Board Agenda Items](#)

15. Board Meetings Calendar - 1 min

1. Changes to the Board Meetings Calendar

The following School Board Meetings Calendar for 2025-26 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

None.

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

 [25-26 RCSD Board Meeting Calendar](#)

16. Adjournment of Meeting - 1 min

1. Adjourn the Meeting

Motion to adjourn the meeting.